

COUNTY COUNCIL REGULAR MEETING – MAY 11, 2009

The meeting was called to order by President, Charles Canary.

I. ROLL CALL

The following members were present: Josh McCarty, Anita Knowles, Beth Boyce, Steve Hollenbeck, Ron West, and Brian Walker. Phil Wilson was present as the Council's attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF 5/11/09 AGENDA

Mr. Hollenbeck moved to approve the 5/11/09 agenda as submitted. Mrs. Knowles seconded the motion that carried unanimously.

V. APPROVAL OF 4/13/09 MINUTES

Mr. McCarty moved to approve the minutes as presented. Mrs. Knowles seconded the motion, which unanimously carried.

VI. PUBLIC COMMENTS

There were no public comments.

VII. JOHNSON COUNTY PUBLIC LIBRARY-DISCUSSION-LIBRARY CAPITAL PROJECTS FUND

Public Hearing – Library Capital Projects

Beverly Martin, Johnson County Public Library Director, appeared to discuss the proposed plan by the Library Board to continue with its Library Capital Projects Fund. The proposed uses of the Library Capital Projects Plan are as follows:

- *An appropriation of \$300,000 is planned for construction and remodeling at Franklin. An appropriation of \$15,871 is planned for system wide repairs and maintenance. A \$200,000 appropriation is planned for the purchase of property in Franklin. An appropriation of \$100,000 is planned for new furnishings and equipment for the agencies, including but not limited to Franklin and Clark Pleasant. An appropriation of \$200,000 is planned for Technology maintenance and upgrades to the system network.*
- *Projected Assessed Valuation \$4,307,300 and Projected Tax Rate of 0.0133*

Ms. Martin noted she would return in June to request approval from the Council on the Library Capital Projects Fund Plan.

SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

FAMILY & CHILDREN FUND – (218)

Gayle Green, Family & Children Supervisor, and Sandy Weddle, Accountant Clerk, appeared to request approval for an additional appropriation in the amount of \$24,175.99. They received the funds from the State for Child Welfare Services.

Mr. West moved to approve the request as presented. Mrs. Knowles seconded the motion that carried unanimously.

218.30090.000.218 – Child Welfare Services \$ 24,175.99

Ordinance Authorizing the Issuance of Bonds for the Purpose of Financing Certain Child Services and Costs of the Issuance of Such Bonds

Brad Bingham, a representative from Barnes & Thornburg, appeared to request approval authorizing the issuance of bonds in the amount not to exceed \$310,000 for the purpose of providing payment for certain child services incurred prior to 12/31/08. The State of Indiana is responsible for payments beginning 1/01/09.

Mrs. Knowles moved to approve the Ordinance as presented. Mr. Hollenbeck seconded the motion, which unanimously carried.

PRO BONO FUND – (419) (grant)

Mark Loyd, Circuit Court Judge, appeared to request additional appropriations for the purpose of grant funds of the county intake and pro bono case referral project.

Mr. McCarty moved to approve the request as presented. Mrs. Boyce seconded the motion that unanimously carried.

419.21500.000.419 – Office Supplies \$ 1,600.00
419.21600.000.419 – Operating Supplies \$ 1,600.00
419.31000.000.419 – Professional Services \$ 4,800.00

CASA UNITED WAY GRANT – (424)

Judge Loyd requested additional appropriations for a grant that they received from the Lilly Foundation through United Way of Johnson County. The grant money was given to CASA to purchase items that were lost in the flood last year. Judge Loyd noted some items have already been disbursed from the CASA Fund (361) and they plan to repay the account once approved. He would then return to Council to request appropriations for the 361 fund.

Mrs. Knowles moved to approve the request as presented. Mr. Hollenbeck seconded the motion that carried unanimously.

424.21500.000.424 – Office Supplies \$ 1,492.00
424.36000.000.424 – Equipment Lease/Maintenance \$ 2,000.00
424.44000.000.424 – Office Equipment/Furniture \$ 20,000.00

SUPPLEMENTAL JUVENILE PROBATION SERVICES – (296)

Suzanne Miller, Chief Probation Officer, appeared to request a transfer of funds from Professional Services to Office Equipment. She explained a computer in their department was no longer working and was not repairable.

Mr. McCarty moved to approve the transfer as requested. Mrs. Knowles seconded the motion that carried unanimously.

From: 296.31000.000.296 – Professional Services	(\$ 1,068.00)
To: 296.40100.000.296 – Office Equipment (new)	\$ 1,068.00

VETERANS SERVICES – (120)

Charles Russell, Veterans Director, appeared to request an additional appropriation in the amount of \$5,900 to purchase a copier. He explained the Veterans Affairs office lost three printers, a copier, a scanner, and a fax machine in the flood last year. The loss was about \$4,500 and FEMA has paid \$20,692 to the county.

Mr. Walker moved to approve the request as presented. Mrs. Knowles seconded the motion that carried unanimously.

100.41601.000.120 – Other Equipment (FEMA)	\$ 5,900.00
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COUNTY EXTRADITION – (211)

Terry McLaughlin, Sheriff, appeared to request an additional appropriation in the amount of \$10,000 from the Extradition Fund. The revenue is generated from court fees that the Clerk collects. The current cash balance in the fund is \$13,608. His department uses the money to extradite prisoners that are not currently in the county.

Mr. Hollenbeck moved to approve the request as submitted. Mr. Walker seconded the motion that unanimously carried.

211.20000.000.211 – Claims (extradition of prisoners)	\$ 10,000.00
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PROSECUTOR DEFERRAL PROGRAM – (327)

FORFEITURE & SEIZURE-PROSECUTOR – (312)

Michelle Murray, Office Administrator, appeared to request additional appropriations from the Deferral Fund and Forfeiture/Seizure Fund. The amount of \$12,665 in the Deferral Fund is to reimburse the Johnson County Sheriff’s Department and Indiana State Police for their participation in the program. The \$3,000 is to purchase equipment for their office. The amount of \$1,500 from the Forfeiture/Seizure Fund is to reimburse Franklin City Police for the purchase of intelligence equipment.

Mrs. Knowles moved to approve the requests as presented. Mr. Hollenbeck seconded the motion that unanimously carried.

327.33500.000.327 – Deferral Program Participants	\$	12,665.00
327.44000.000.327 – Office Equipment	\$	3,000.00
312.20000.000.312 – Claims	\$	1,500.00

**CUMULATIVE BRIDGE FUND – (206)
HIGHWAY – (201)**

Gary Vandegriff, Highway Director, appeared to request additional appropriations for Bridge 35, Roszell Drive, and Olive Branch/Morgantown Road.

The Bridge 35 request will cover the remaining construction costs and any additional expense for materials testing for the project. Roszell Drive culvert would cover initial costs associated with repairs of the two structures. The culvert that lies in Princes Lakes was washed out during the flood last year. They have been working with the East Lake Lot Owner’s Association to determine permanent structure repairs based on their proposed modifications to the lake outlets. The request for the Olive Branch/Morgantown Road will cover the construction costs, which includes the county’s local construction match, construction inspection, and utility relocations. They originally requested \$1,095,000 for the project; however, the bids came in lower and they would like to reduce the amount to \$915,000.00

Mrs. Knowles moved to approve the requests as presented. Mr. Hollenbeck seconded the motion, which unanimously carried.

206.49335.000.206 – Bridge 35	\$	165,000.00
206.49020.000.206 – Roszell Drive (culvert) (new)	\$	10,000.00
206.46900.000.206 – Olive Branch/Morgantown Road	\$	410,000.00
201.46900.000.205 – Olive Branch/Morgantown Road (new)	\$	505,000.00

WIC – (215)

Tracy Smith, WIC Coordinator, appeared to request approval for a part-time employee to move to full-time status. Ms. Smith explained because of their increase in caseloads the State has approved the request. She stated WIC is funded solely through Grant Funds. The request included the additional PERF and Social Security for the position.

Members questioned the amount requested for the salary vs the benefits. Ms. Smith stated the employee would start the first of June; however, will be off for the entire month of July.

Discussion was held on if WIC is paying the correct amount for all their benefits the county is providing. Suggestion was made for Ms. Smith to contact the Auditor’s Office for the correct calculation of all the benefits.

Mr. West moved to approve the request as presented and lowering PERF from \$1,358 to \$855, and Social Security from \$1,472 to \$689. Mr. Hollenbeck seconded the motion that carried six to one, Mr. Walker voted nay.

215.13330.000.215 – Registered Nurse (new) \$40,500	\$	8,400.00
From: 215.31000.000.215 – Professional Services	(\$	14,300.00)
To: 215.13330.000.215 – Registered Nurse	\$	14,300.00
215.14300.000.215 – PERF	\$	855.00
215.14200.000.215 – Social Security	\$	689.00

ANIMAL SHELTER BUILDING DONATION – (264)

ANIMAL SHELTER GENERAL DONATION – (262)

Michael Delp, Animal Shelter Warden, along with Dawn Phelps, Administrative Assistant, appeared to request additional appropriations and transfers to complete final payment for the construction of the new shelter.

Mrs. Knowles moved to approve the requests as presented. Mr. McCarty seconded the motion that carried unanimously.

264.31000.000.264 – Professional Services	\$	43,166.44
From: 264.21600.000.264 – Operating Supplies	(\$	10,000.00)
From: 264.41601.000.264 – Other Equipment	(\$	3,532.04)
To: 264.31000.000.264 – Professional Services	\$	13,532.04
262.31000.000.262 – Professional Services	\$	13,059.53

VI. OLD BUSINESS

Resolution - Financing of Southbrook Arm on Hazelett Legal Drain

Doug Lechner, County Surveyor, appeared to request approval of a Resolution Authorizing the Issuance of a Promissory Note for the Funding of Improvements to the Southbrook Arm of the Hazlett Legal Drain. The loan from Mutual Savings Bank would be in the amount of \$100,000. The interest rate on said loan shall be fixed and be not more than 6.75% per annum. The loan interest shall be repaid from installments collected from assessments of landowners affected by said legal drain over a five (5) year period.

Mr. Walker moved to approve the proposed Resolution as submitted. Mrs. Knowles seconded the motion that carried unanimously.

X. NEW BUSINESS

Johnson County Park – Approval to Accept Credit Card Payments

Chris Johnston, Park Superintendent, appeared to request approval to accept credit card payments at the County Park.

Mr. Hollenbeck moved to approve the request as presented. Mr. Walker seconded the motion, which unanimously carried.

Resolution to Transfer Funds for Cash Flow Purposes

Jan Richhart, County Auditor, requested approval of a Resolution to transfer funds for cash flow purposes. The proposal would authorize the Auditor to transfer from the Rainy Day Fund an amount up to \$564,000 and from the Cumulative Capital Development Fund an amount up to \$564,000. The transfer would go into the GOB Equipment and Jail Lease Fund to pay debt service requirements. The remainder would be transferred to the Animal Shelter's Fund for cash flow purposes. Following the receipts of the 2008 pay 2009 property taxes the transfers shall be paid back.

Mr. McCarty moved to approve the Resolution as submitted. Mrs. Knowles seconded the motion that carried unanimously.

2010 Budget Guidelines and Budget Hearing Dates

President, Charles Canary, distributed the following items the Council may want to discuss in regards to setting guidelines:

- No Salary increases for 2010
- Freeze Budgets at the 2009 amounts (possible 10% reduction in each budget)
- Ask departments to look for any savings, cuts and use discretionary funds
- No new hires, even if employees leave
- No overnight travel
- No overtime unless prior approval by the Commissioners/Council
- All open positions currently are not to be filled
- Freeze all additional appropriations for the remainder of 2009
- Limit travel to in-state only
- Reduce further use of county vehicles (take home, personal use, lunch breaks, having deliveries made rather than pick-up)
- Tighten use of credit cards, reduce the number of cards

Several department heads and elected officials expressed their ideas and concerns for the 2010 budget guidelines.

John Price, County Commissioner, suggested every employee take an unpaid day off each month next year to help reduce the budget.

Mr. Walker noted he reviewed the 2009 budget and found several line items that are not currently filled or have not been used. He suggested by reducing these line items could save the county several thousands of dollars. Discretionary Funds should also be used to help offset the General Funds shortage.

Mr. McCarty stated if the Bridge Rate is increased and with the additional amount needed for the Sheriff' Retirement Fund and Public Employees Retirement Fund (PERF), then the General Fund could be off balance over three million maybe four million.

The Council members concurred to the following guidelines, hearings dates, and budget workshops.

2010 Budget Guidelines

- No salary increases
- No new employees
- Discretionary funds are to be used wherever possible
- Reduce your overall specific fund by 10%

For the remainder of 2009, review your budgeted line items and if you have any extra funds, request a budget reduction for the August 10, 2009 regular Council meeting (letters are due by July 24, 2009)

2010 Budget Hearing Dates:

- First Reading – (Tuesday) August 25, 2009 – 8:30 a.m.
- First Reading – (Thursday) August 27, 2009 – 8:30 a.m.
- Second Reading – (Tuesday) September 1, 2009 – 8:30 a.m.
- Date of Adoption – (Monday) September 14, 2009 – 6:00 p.m.
- Budget Workshop – June 23 & June 25, 2009

There being no further business, Mr. McCarty moved to adjourn the meeting. Mr. Hollenbeck seconded the motion that carried unanimously