

## **COUNTY COUNCIL SPECIAL & REGULAR MEETING – MAY 12, 2008**

The meeting was called to order by President, Josh McCarty.

### **I. ROLL CALL**

The following members were present: Charlie Canary, Steve Hollenbeck, Anita Knowles, John Price, and Ron West. Beth Boyce arrived during the financial advisor's presentation. Phil Wilson was also present as the Council's attorney.

### **II. PLEDGE OF ALLEGIANCE**

### **III. INVOCATION**

### **IV. APPROVAL OF 5/12/08 AGENDA**

Mr. McCarty noted the "Report on the Status of the New Animal Shelter" has been withdrawn from "Old Business". He moved the request from the Cumulative Capital Development Fund for \$333,000 and the introduction of Dan Batta, the newly appointed Planning & Zoning Director, to the beginning of the Regular Meeting.

Mr. Price moved to approve the agenda as amended. Mr. Hollenbeck seconded the motion, which carried unanimously.

## **SPECIAL MEETING**

### ***Mike Reuter-Financial Advisor – Update on the County's Fiscal Plan and Report of Recent Legislation Changes***

Mr. Reuter distributed the newly revised Fiscal Plan to all the members that included the following information. He noted the Plan reflects the recently passed House Bill 1001 that relates to assessed valuation deduction for homestead and the circuit breaker.

The following items were discussed with the Council:

### **Revenues and Expenditures through 2011 – (actual & estimated)**

General Fund

Property Reassessment Fund (2006)

Property Reassessment Fund (2002)

Lease Rental Fund

Animal Shelter

Rainy Day Fund

Highway Fund

Local Road & Street

Cumulative Bridge Fund

Health Fund

Jail Lease Rental Fund

Cumulative Capital Development Fund

E-911 Fund

Capital GO Bond "2001"

Capital GO Bond "2005"

## **Property Tax Detail**

Rates

Assessed Values

Non-Farm Personal Income

Maximum Levy

Levy Excess

## **County Adjusted Gross Income Tax Detail**

Allocation to Units within Johnson County

Collections and Distributions by the State

## **Detail**

General Fund-Revenues

General Fund-Expenditures by Department

## **Reassessment Rate Reduction**

Cumulative Bridge Fund

Cumulative Capital Development

## **Property Tax Impact – Samples**

## **Economic and Policy Assumptions**

Mr. Reuter explained the assessed valuation normally would grow at 3.75%; however, with new legislation changes the projected AV could possible decrease by 13.25% for 2009. This would result in an increase in the various units tax rates. He does not know at this time how the rate driven funds such as Cumulative Bridge and Cumulative Capital Development will be affected by the new law. However, the debt service rates would not be affected so that units can make their debt payments as scheduled.

The projection for 2009 in the General Fund shows a \$1,318,720 deficit due to several issues, including the decrease in the interest on investments and the loss from the circuit breaker. The projection does reflect a 3% salary increase for 2009.

The total estimated loss from the circuit breaker to all county funds is \$730,000 in 2010. The General Funds portion of the loss would be \$549,990.

The County Adjusted Gross Income Tax (CAGIT) calculations formula for distribution has been changed and results in a special distribution each year instead of receiving the funds at the normal May and November dates. They will reconcile and distribute any monies that would be due to a county; however, the extra amount must be deposited in the Rainy Day Fund and not General Fund.

Mr. Reuter also explained because the county pays bi-weekly that in 2009 there would be 27 paydays instead of 26. This happens about every seven years and can be handled a couple of ways. The salary could be divided over 27 pays, which the employees may feel they are losing money; however, their W2's would show the approved salary. Another option is to divide the paycheck by three for the month of December that way they only see the less amount in one month.

Mr. Reuter then reviewed the other county funds in the fiscal plan: Property Reassessment Fund (2006), Lease Rental Fund, Animal Shelter, Rainy Day Fund, Highway Fund, Local Road & Street, Cumulative Bridge Fund, Health Fund, Jail Lease Rental Fund, Cumulative Capital Development Fund, E-911 Fund, Capital GO Bond "2001", and Capital GO Bond "2005".

He explained the property tax rates of all units would have a direct impact on the circuit breaker loss. Meaning if a unit such as a "city" increases their tax rates the county would lose more from the circuit breaker. Property tax revenue will be all "rate" driven and not so much based upon maximum levies.

Mr. Reuter noted that non-elected board unit's budgets would have to be approved by the fiscal body within the unit's jurisdiction.

Mr. West requested that the fiscal plan show the actual amount needed in the General Fund for employee medical.

## **6:00 p.m. - Regular Meeting**

### **I. APPROVAL OF THE 4/14/08 MINUTES**

Mr. Price moved to approve the minutes as submitted. Mrs. Boyce seconded the motion that unanimously carried.

### **II. PUBLIC COMMENTS**

Vaughn Moore, a White River Township Taxpayer, appeared to express his objection of the county applying for grant money to build a trail in White River Township. He read a letter that he recently submitted to the local newspaper for print.

### **III. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:**

#### **1. SURVEYOR – (106)**

Mr. Hollenbeck moved to approve the following request as submitted.

From: 100.21500.000.106 – Office Supplies	(\$	156.00)
To: 100.31200.000.106 – Printing	\$	156.00

Mr. Price seconded the motion that carried unanimously carried.

**1a. PLANNING & ZONING (117)**

The newly appointed Planning & Zoning Director, Dan Batta, appeared to introduce himself to the Council.

**1b. CUMULATIVE CAPITAL DEVELOPMENT – (254)**

Terry McLaughlin, Sheriff, appeared to request an additional appropriation in the amount of \$333,000 for the jail’s expansion schematic design.

Dan Weinheimer, Department Manager of American Structure Point, appeared to explain the design that would be done in two phases, the first is the programming where they would talk with staff members to determine the required square footage for the different spaces. This would determine the needs for all the components. Once that is done there are certain grossing factors put on the numbers, which converts the programmable net square footage to building gross square footage. At the end of programming the county would then have an idea of the construction costs for the expansion. The next phase is determining the best floor plan to operate the facility with the fewest number of employees. When the schematic design is completed the county would be able to move forward towards requesting bids.

After some discussion, Mrs. Boyce moved to approve the request as presented. Mr. Price seconded the motion that carried unanimously.

254.43000.000.254 – Professional Services \$ 333,000.00

**2. PROPERTY REASSESSMENT – (265)**

Mark Alexander, County Appraiser, appeared to request a transfer of funds from Overtime to the Reassessment Tech’s position to pay the additional \$500 for the completion of the State of Indiana’s Level 2 Assessor-Appraiser Certification Examination.

Mr. Hollenbeck moved to approve the request as presented. Mr. Canary seconded the motion that carried unanimously.

From: 265.19900.000.265 – Overtime (\$ 500.00)  
To: 265.11383.000.265 – Reassessment Tech (Level II) \$ 24,000 \$ 500.00

Mr. Price asked for an update on the assessed valuations for 2007 pay 2008.

Mr. Alexander reported that compared to last year’s schedule they are approximately fifty days behind.

Mr. Canary asked if provisional billing has been considered.

Jan Richhart, Auditor, replied she would talk with the County Treasurer, Rita Sieverston, about the provisional billing.

**3. COUNTY HEALTH – (210)**

John Bonsett, Health Department Director, appeared to request a transfer of funds from a full-time nurse line item to a part-time line item. He explained they have had a difficult time filling the position and he has an individual that is working part-time and needs the additional money transferred.

Mr. Hollenbeck moved to approve the request as presented. Mr. Price seconded the motion that carried unanimously.

From: 210.11623.000.210 – Salary 3<sup>rd</sup> Public Health Nurse (\$ 35,000.00)  
To: 210.11407.000.210 – Part-time Nurse/Nursing Assist. \$ 35,000.00

**4. PUBLIC HEALTH PREPAREDNESS/EMERG – (362)**

**BIOTERRORISM PREPAREDNESS & RESPONSE SUPP GRANT – (363)**

**PUBLIC HEALTH PREPAREDNESS & ER 2007 – (386)**

**BIOTERRORISM/PREPAREDNESS GRANT/HEALTH – (915)**

**BIOTERRIORISM/PREPAREDNESS – (919)**

Mr. Bonsett requested approval of funds for several grants for the remainder of the year. He noted some of the money needs to be disbursed by August 2008 or they would not be able to receive the reimbursements.

Mr. West moved to approve the following as presented.

362.21500.000.362 – Office Supplies \$ 4.25  
363.42000.000.363 – Operating Equipment \$ 2,000.00  
386.42000.000.386 – Operating Equipment \$ 8,150.00  
915.21500.000.915 – Office Supplies \$ 2,400.00  
915.42000.000.915 – Operating Equipment \$ 3,713.61  
919.21500.000.919 – Office Supplies \$ 753.43

Mrs. Knowles seconded the motion that unanimously carried.

**5. PLEASANT TOWNSHIP ASSESSOR – (112)**

Donna Zelner, Pleasant Township Assessor, appeared to request approval of \$7,503 for their First Deputy’s salary supplement to be paid from the General Fund instead of the Plat Map Maintenance Fund. The Plat Map Maintenance Fund has a negative balance and cannot continue.

Mr. West suggested that the Auditor’s position that is paid from Plat Map Maintenance be moved to General Fund, also. Mr. Price concurred.

Mr. Price moved to approve the request as presented. Mr. Canary seconded the motion that unanimously carried.

100.11201.000.112 – First Deputy (moved from Plat Map Fund #904) \$ 7,503.00

**6. SHERIFF – (105)**

Terry McLaughlin, Sheriff, appeared to request an additional appropriation in Overtime for their participation in OPO/DUI and two transfers to cover shortages in personal services.

Mr. Canary moved to approve the requests as presented. Mrs. Knowles seconded the motion that unanimously carried.

100.19900.000.105 – Overtime	\$ 1,518.17
From: 100.11545.000.105 – Sheriff Deputy	(\$ 5,200.00)
To: 100.11443.000.105 – Sergeant	\$ 5,200.00
From: 100.11544.000.105 – Sheriff Deputy	(\$ 370.00)
To: 100.11512.000.105 – Sheriff Deputy	\$ 370.00

**OLD BUSINESS**

The discussion of the new Animal Shelter was withdrawn at the beginning of the meeting.

**NEW BUSINESS**

**Highway Department – 2008 Summer Work Program**

Gary Vandegriff, Highway Director, and Matt Olson, Assistant Highway Director, appeared to present the 2008 Summer Work Program. He distributed the power point presentation to each Council member.

The presentation covered the following:

- General Overview of Annual Road Maintenance Program
  - Pavement Types
  - PASER Ratings
- Funding Considerations
- 2008 Ratings
- 2008 Work Summary
- Residential Streets

**Discussion- 2009 Budget Guidelines and Hearing Dates**

The Council members discussed several options for the guidelines and voiced their opinions.

Mrs. Knowles moved to approve the following guidelines:

**100 Series** – 3% raise calculated per full-time line item, including Elected Official and Department Heads, as of January 1, 2008. Salary adjustments approved in 2008 will be

treated the same as in 2007 for the 2008 budget hearings in relation to the 3% calculation. The Elected Official and /or Department Head would have the discretion to distribute the overall 3% increase among the salary line items within their budget.

Social Security rate is 7.65% and PERF is 9.25% for 2009.

**200 Series** – remain at the 2008 amounts, unless you can document increase with explanation and justification

**300 Series** – remain at the 2008 amounts, unless you can document increase with explanation and justification

**400 Series** – remain at the 2008 amounts, unless you can document increase with explanation and justification

**2009 Budget Hearing Dates:**

- First Reading – (Tuesday) August 19, 2008 – 8:30 a.m.
- First Reading – (Thursday) August 21, 2008 – 8:30 a.m.
- Second Reading – (Tuesday) August 26, 2008 – 8:30 a.m.
- Date of Adoption – (Monday) September 8, 2008 – 6:00 p.m.

Budget Workshops on June 10, 2008

Mr. Price seconded the motion that carried six to one, Mr. West voted nay.

**Auditor**

Jan Richhart, Auditor, requested the approval to transfer from her part-time (transfer books) into regular part-time line item. She explained three full-time employees have been off on short-term disability and she had to utilize part-time help.

Mr. West moved to approve the request as presented. Mrs. Knowles seconded the motion that unanimously carried.

There being no further business, Mr. Hollenbeck moved to adjourn the meeting. Mrs. Knowles seconded the motion that unanimously carried.