

COUNTY COUNCIL REGULAR MEETING – OCTOBER 14, 2003

The meeting was called to order by Brent Waltz, President.

I. ROLL CALL

The following members were present: Charlie Canary, Paul Reed, Richard Mason, Ron West, and R. J. McConnell. Keith Wright was not present. John P. Wilson was present as the Council's attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF THE 10/14/03 AGENDA

Mr. Waltz noted the following additions under "New Business".

- Association of Indiana Counties (AIC) Conference Room Rate
- Discussion of Bi-weekly Salary Ordinance

Mr. McConnell moved to approve the agenda as presented including the additions. Mr. Mason seconded the motion that carried unanimously.

V. APPROVAL OF THE 9/8/03 & 9/15/03 MINUTES

Mr. Reed moved to approve the minutes as presented. Mr. Mason seconded the motion that carried unanimously.

VI. PUBLIC COMMENTS

There were no public comments.

VII. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

Mr. Canary moved to approve the following requests as submitted.

Mr. West asked about the request of \$5,000.00 in the Animal Shelter's budget from the Van Cages line item into Kennel Attendants. A representative from the Animal Shelter explained they were able to remove the old cages from the vehicles and install them into the new vehicles.

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COUNTERMEASURES – (315)

#315-300.0 – Travel & Training \$ 3,968.52

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT – (357)

#357-310.0 – Professional Services \$ 9,183.00

COMMUNITY CORRECTIONS / ADULT PROJECT INCOME – (209)

#209-131.0 – Case Manager to Adult Program Coord. \$26,668.00 to \$31,642.00

EMERGENCY PLANNING & RIGHT TO KNOW – (212)

#212-323.0 – Travel & Training \$ 150.00

AUDITOR – (102)

From: #102-113.8 – Personnel Deputy (\$ 1,000.00)

From: #102-114.0 – Part-time (\$ 500.00)

To: #102-440.0 – Office Equipment \$ 1,500.00

SHERIFF – (105)

From: #105-115.4 – Deputy (\$ 1,688.03)

From: #105-165.0 – Overtime (\$ 3,500.00)

To: #105-162.0 – Part Time Dispatch \$ 5,188.03

JUVENILE DETENTION CENTER – (140)

From: #140-123.8 – Youth Care Manager (\$ 1,937.56)

To: #140-121.4 – Pt. Time Youth Care \$ 1,937.56

From: #140-311.0 – Professional Services (\$ 11,000.00)

From: #140-312.0 – Building Repair & Maintenance (\$ 7,000.00)

To: #140-222.0 – Food \$ 18,000.00

From: #140-312.0 – Building Repair & Maintenance (\$ 1,000.00)

To: #140-204.0 – Cleaning Supplies \$ 1,000.00

From: #140-307.0 – Equipment Lease (\$ 756.54)

To: #140-440.0 – Office Equipment \$ 756.54

COMPUTER SERVICES – (141)

From: #141-120.0 – Part-time (\$ 448.12)

From: #141-410.0 – Office Equipment (\$ 425.92)

To: #141-399.0 – Professional Services \$ 874.04

ANIMAL SHELTER – (219)

From: #219-441.0 – Van Cages (\$ 5,000.00)

To: #219-113.3 – Kennel Attendant \$ 5,000.00

INSPECTOR & TESTING – (276)

From: #276-330.0 – Communications (\$ 400.00)

To: #276-210.0 – Claims \$ 400.00

WIC – (215) (Oct. 1 – Dec. 31)

#215-111.0 – Registered Nurse \$ 9,007.00

#215-112.0 – Coordinator \$ 9,435.00

#215-113.0 – Office Manager \$ 6,131.00

#215-113.1 – Registered Dietitian (\$15.30 per hour) \$ 1,592.00

#215-113.2 – Clinic Assistant \$ 4,726.00

#215-114.0 – Insurance \$ 2,875.00

#215-161.0 – FICA \$ 2,364.00

#215-172.0 – PERF \$ 2,344.00

#215-217.0 – Supplies \$ 1,025.00

#215-350.0 – Professional Services \$ 1,842.00

#215-322.0 – Postage \$ 75.00

#2150303.0 – Travel & Training \$ 95.00

#215-372.0 – Utilities / Rent \$ 5,082.00

#215-340.0 – Equipment Repair & Maintenance \$ 360.00

Mr. McConnell seconded the motion that carried unanimously.

TREASURER – (103)

Kelly Crockett, Treasurer's First Deputy, and Marsha Willey, Deputy Treasurer, appeared on behalf of the County Treasurer to request an additional appropriation in the amount of \$5,000.00 for Clerical Assistants. Mrs. Crockett explained the funds are needed to pay additional staff during the tax collection period. She noted one of their full time employees will be leaving next week and they do not have a replacement at this time.

Mr. West moved to approve the request as presented. Mr. Reed seconded the motion that carried unanimously.

#103-114.0 – Clerical Assistants \$ 5,000.00

CORONER – (107)

Charles Shufflebarger, Coroner, appeared to request an additional appropriation in the amount of \$6,000.00 for Pathology and Toxicology. He explained the autopsy service costs have risen because of an increase in the caseloads, increase in cost per case, and a broadening of the act allowing other counties to charge for cases that had been traditionally funded by that county.

Mr. West moved to approve the request as presented. Mr. Mason seconded the motion that carried unanimously.

#107-305.0 – Pathology & Toxicology \$ 6,000.00

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PARK – (128)

Tim Davis, Park Superintendent, appeared to request an additional appropriation in the amount of \$18,000.00 for Utilities. He explained they have constructed several new facilities earlier in the year and all of these projects required utility upgrades including new water and electric meters. These incurring costs have put a strain on their Utility line item.

Mr. Mason moved to approve the request as presented. Mr. McConnell seconded the motion that carried unanimously.

#128-351.0 – Utilities \$ 18,000.00

Discussion was held on the possibility of the Park Board approving an amount to charge the different clubs that use the park to help offset the utility costs.

Mr. Reed noted he recently took a tour of the County Park and commended the Park Staff for the improvements that have been made.

PROSECUTOR DEFERRAL PROGRAM – (327)

FORFEITURE & SEIZURE – (312)

Mr. Reed moved to approve the following additional appropriations as requested. Mr. West seconded the motion that carried unanimously.

#327-312.0 – Subscriptions to Dues & Subscriptions	\$ 1,300.00
#327-315.0 – Travel & Training	\$ 2,000.00
#327-310.0 – Vehicle Repair & Maintenance	\$ 2,500.00
#327-360.0 – Equipment Repair & Maintenance	\$ 2,000.00
#327-313.0 – Deferral Participant	\$ 457.81
#312-415.0 – Vehicles	\$ 20,537.00

BOARD OF COMMISSIONERS – (122)

Joseph Pitcher, Commissioners' Attorney, appeared to request an additional appropriation in the amount of \$225,801.48 for Care of Patients & Inmates. He explained the funding is needed to pay outstanding invoices for safekeeping of juveniles from January 1, 2003 through June 30, 2003. The amount due includes a credit based on new per diem calculations in the amount of \$15,268.61.

Mr. McConnell moved to approve the request as presented. Mr. Canary seconded the motion that carried unanimously.

#122-392.0 – Care of Patients & Inmates \$ 225,801.48

VIII. OLD BUSINESS

There was no old business to discuss.

IX. NEW BUSINESS

Whiteland Economic Development Commission Appointment

Mr. Pitcher explained the Town of Whiteland has withdrawn their request because the appointment had to be made within fifteen days from September 18, 2003 and the County Council did not meet during that time. The Town of Whiteland appointed Dave Sandlin.

Association of Indiana Counties (AIC) Conference Room Rate

Deborah Shutta, County Auditor, requested the approval from the Council to allow payment for the 2003 Annual AIC room rate of \$125.00 and \$132.00 per night.

Mr. West moved to allow payment for the AIC room rate charges. Mr. Canary seconded the motion that carried unanimously.

Discussion of Bi-weekly Salary Ordinance for 2004

Mrs. Shutta requested the Council consider adopting a bi-weekly pay to coincide with customary work and pay period at the November Council meeting. Currently the payroll is calculated on the number of working days each year. The State Board of Accounts suggested dividing the approved salary by the number of pay periods to calculate a bi-weekly pay. The first pay of the fiscal year would be at the old salary rate followed with the second pay of the fiscal year would be the first pay of the new budget year. This would simplify payroll calculation, auditing, and provides for years when there are twenty-seven pays.

The Council would need to approve a salary ordinance of bi-weekly pays. The 2004 pay schedule would be amended as follows:

Pay Period:	Pay Date:
December 25, 2003 – January 7, 2004	January 22, 2004

PROSECUTING ATTORNEY – (108) & CHILD SUPPORT – (118)

Wynita Worley, representing the Prosecutor's Office, appeared to request an additional appropriation for Witness Fees (\$3,000.00) and Equipment (\$6,250.00).

Mr. McConnell asked if there was another fund such as one of the discretionary funds that could be used for the expenditures especially during this year's budget critical situation.

Ms. Worley noted after researching past payments the General Fund has paid for witness fees expenditures. She explained the money is needed to pay for incurred airline tickets and hotel expenses.

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Mr. Reed moved to approve \$3,000.00 for Witness Fees.

Mr. Canary noted the Prosecutor has two line items within the Child Support's Budget #118-500.0 and #118-510.0, totally \$29,000.00 that he can use at his discretion.

Ms. Worley commented she does not believe Child Support money could be used for Witness Fees.

Mr. Waltz suggested Ms. Worley withdraw the requests until further research can be made concerning the disbursements of Child Support.

Ms. Worley noted the invoice for payment for the airline and hotel expenses arrived that day.

Lance Hamner, Prosecutor, arrived at this time. Ms. Worley updated Mr. Hamner on the discussion that had taken place.

Mr. Hamner commented they increased the discretionary fees so new programs could be established. The witness fees are demanded by statute and must be paid.

Mr. McConnell noted because of the budget constraints this year in County General the Council is asking if there are other funds that could be used to pay the invoices.

Mr. Hamner withdrew the request for an additional appropriation of \$3,000.00 for Witness Fees.

Discussion was held on the request for an additional appropriation of \$6,250.00 for a new copier and the volume of usage of a copier.

Mr. Canary expressed concern that the copier had been purchased prior to the approval of the funds.

Mr. Reed moved to approve the request of \$6,250.00 for Equipment. Mr. Mason seconded the motion that failed with a vote of three to three, Mr. Canary, Mr. West, and Mr. McConnell voted nay.

WHITE RIVER TOWNSHIP ASSESSOR – (113)

Susan Segó Wayman, White River Township Assessor, appeared to request additional appropriations for Part-time, Office Supplies, Communications, and Travel/Training. She asked to reduce the additional request for Travel/Training from \$1,460.00 to \$835.00 and allow the following transfers:

From: #113-114.1 – Deputy Assessor	(\$ 1,305.28)
From: #113-114.0 – Deputy/Land Technician	(\$ 350.80)
To: #113-115.0 – Part-time	\$ 1,656.08

Ms. Segó Wayman explained that in past budget years, each township had funds available from the Reassessment Fund to use for reassessment expenses. However this year the funds were not available.

Mr. Canary questioned the amount of money that is spent for the office to have bottled water (\$117.00 per month).

Ms. Segó Wayman said the Council and Commissioners approved the office to have bottled water. She noted the water is not good quality to drink directly from the tap.

Mr. Reed moved to approve the requests as presented. Mr. McConnell seconded the motion that carried five to one, Mr. Canary vote nay.

#113-115.0 – Part-time	\$ 1,140.00
#113-210.0 – Miscellaneous Office Supplies	\$ 600.00
#113-324.0 – Communications	\$ 450.00
#113-323.0 – Travel & Training	\$ 835.00
From: #113-114.1 – Deputy Assessor	(\$ 1,305.28)
From: #113-114.0 – Deputy/Land Technician	(\$ 350.80)
To: #113-115.0 – Part-time	\$ 1,656.08

Mr. Reed asked for an update on the new Government Center in White River Township where the White River Township will have an office. Ms. Segó Wayman stated they hope the building will be completed by August 1, 2004.

There being no further business, Mr. McConnell moved to adjourn the meeting. Mr. Mason seconded the motion that carried unanimously.