

COUNTY COUNCIL REGULAR MEETING – DECEMBER 3, 2001

The meeting was called to order by Vice-President, Charlie Canary.

I. ROLL CALL

The following members were present: Ron West, Brent Waltz, and Pam Young. Richard Mason and Keith Wright were not present. Daniel Dennis arrived later in the meeting. John P. Wilson was present as the Council's Attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF 12/3/01 AGENDA

Mr. Canary requested to add three salary ordinances from the Sheriff's Department and Juvenile Detention Center. Also transfers from the Museum, Board of Commissioners, and Pleasant Township. The maintenance department requested the shifting within the Cumulative Capital Development fund for the North Annex Renovation, Mr. Canary requested for that to be added under "New Business".

Mrs. Young requested to add under "New Business" the discussion of the Local Option Highway User Tax.

Deborah Shutta, Auditor, requested to add under "New Business" the discussion of the memo mailed to all Council members concerning the consideration of current budget directives.

Mr. Waltz moved to approve the agenda as presented including the additions. Mr. West seconded the motion that carried unanimously.

V. APPROVAL OF 11/13/01 MINUTES

Mrs. Young moved to approve the minutes as presented. Mr. Waltz seconded the motion that carried unanimously.

VI. PUBLIC COMMENTS

There were no public comments.

VII. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

Mr. Waltz moved to approve the following salary ordinance amendments and transfers.

APPROVAL OF THE SALARY ORDINANCE (144) AMENDMENTS

#124-127.1 - \$22,664.00 to \$23,799.00 (12-25-01)
#124-128.4 - \$22,664.00 to \$23,799.00 (12-28-01)
#124-162.0 - \$21,818.00 to \$22,909.00 (12-28-01)
#204-150.0 - \$27,085.00 to \$23,181.00 (11-01-01)
#209-110.0 - \$34,156.00 to \$22,664.00 (11-05-01)
#124-126.2 - \$23,799.00 to \$24,870.00 (11-27-01)
#124-126.3 - \$27,968.00 to \$26,237.00 (11-27-01)
#140-122.2 - \$27,550.00 to \$23,799.00 (11-30-01)

SURVEYOR – (106)

From: #106-112.0 – Executive Secretary (\$ 2,400.00)
From: #106-113.2 – Instrument Man (\$ 5,500.00)
To: #106-440.0 – Office Equipment \$ 7,900.00

PLANNING & ZONING – (117)

From: #117-133.0 – Zoning Enforcement Administrator (\$ 1,500.00)
To: #117-331.0 – Printing \$ 1,500.00

SUPERIOR COURT NO. 2 – (133)

From: #133-119.1 – Clerical Assistants (\$ 664.00)
From: #133-120.1 – Law Clerk (\$ 200.00)
From: #133-123.0 – Venue Fees (\$ 65.00)
From: #133-301.0 – Professional Services (\$ 1,918.73)
To: #133-117.0 – Assistant Court Reporter \$ 2,847.73
From: #133-301.0 – Professional Services (\$ 2,200.00)
To: #133-216.0 – Books \$ 500.00
To: #133-361.0 – Equipment Repair & Maintenance \$ 400.00
To: #133-302.0 – Travel & Training \$ 200.00
To: #133-215.0 – Office Supplies \$ 750.00
To: #133-199.0 – Overtime \$ 350.00

MAGISTRATE COURT – (136)

From: #136-391.0 – Jury Expenses (\$ 930.00)
To: #136-420.0 – Office Equipment \$ 930.00

JUVENILE DETENTION CENTER – (140)

From: #140-242.0 – Prescription Medicines (\$ 2,891.08)
To: #140-312.0 – Building Repair & Maintenance \$ 566.78
To: #140-340.0 – Utilities \$ 2,324.30
From: #140-222.0 – Food (\$ 3,652.26)
From: #140-199.0 – Overtime (\$ 2,500.00)
To: #140-340.0 – Utilities \$ 6,152.26
From: #140-119.0 – Cook (\$ 3,500.00)
From: #140-122.7 – Youth Care Manager (\$ 8,757.26)
From: #140-124.7 – Youth Care Manager (\$ 3,865.00)

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To: #140-441.0 – Maintenance Equipment	\$ 16,122.26
<u>COMPUTER SERVICES – (141)</u>	
From: #141-323.0 – Travel & Training	(\$ 80.00)
From: #141-410.0 – Office Equipment	(\$ 21.56)
To: #141-360.0 – Equipment Repair & Maintenance	\$ 101.56
From: #141-199.0 – Overtime	(\$ 1,475.00)
To: #141-360.0 – Equipment Repair & Maintenance	\$ 775.00
To: #141-210.0 – Office Supplies	\$ 700.00
<u>WIC – (215)</u>	
From: #215-322.0 – Postage	(\$ 284.00)
From: #215-217.0 – Office Supplies	(\$ 1,716.00)
To: #215-410.0 – Equipment	\$ 2,000.00
<u>ANIMAL SHELTER – (219)</u>	
From: #219-422.0 – Office Equipment	(\$ 200.00)
From: #219-440.0 – Communication Equipment	(\$ 400.00)
To: #219-221.0 – Vehicle Maintenance Supplies	\$ 600.00
From: #219-143.0 – PERF	(\$ 1,700.00)
To: #219-311.0 – Professional Services	\$ 700.00
To: #219-324.0 – Utilities	\$ 1,000.00
<u>SUPPLEMENTAL JUVENILE PROBATION – (296)</u>	
From: #296-121.7 – Salary Supplement	(\$ 600.00)
To: #296-121.5 – Salary Supplement	\$ 600.00

Mr. West seconded the motion that carried unanimously.

Councilman, Daniel Dennis arrived as this time.

WHITE RIVER TOWNSHIP ASSESSOR – (113)

Jesslyn Reynolds, White River Township First Deputy, appeared to request a transfer of funds from part-time to office equipment in the amount of \$4,500.00.

Mr. West questioned why three file cabinets would cost \$4,500.00, he assumed they are fire proof and could not understand the need for fire proof cabinets.

Ms. Reynolds responded she did not know if they were fire proof or not.

Mrs. Young moved to approve \$1,000.00 for the purchase of the file cabinets. Mr. Waltz seconded the motion that carried unanimously.

From: #113-115.0 – Part-time	(\$ 1,000.00)
To: #113-410.0 – Office Equipment	\$ 1,000.00

SHERIFF (105) & JAIL (124)

J. D. Richards, Sheriff, appeared to request a transfer of funds and reduction/additional appropriation. He explained the transfer originally submitted from hospital/medical to food was for \$10,000.00 and requested to increase the amount to \$30,944.00 because of increase of inmates.

Mr. West moved to approve the amounts as requested. Mr. Waltz seconded the motion that carried unanimously.

From: #124-309.0 – Hospital & Medical	(\$ 30,944.00)
To: #124-258.0 – Food	\$ 30,944.00

Reduction: #105-361.0 – Radio Maintenance/Contracts	(\$ 900.00)
Additional: #124-450.0 – Communications Equipment	\$ 900.00

LOCAL EMERGENCY PLANNING & RIGHT TO KNOW – (212)

Stephanie Sighting, Emergency Management Administrative Assistant, appeared to request an additional appropriation in the amount of \$7,606.35 to purchase two Hazardous Material Equipment for the Johnson County Hospital and Greenwood Fire Department.

Mrs. Young moved to approve the request as presented. Mr. Waltz seconded the motion that carried unanimously.

#212-410.0 – Equipment	\$ 7,606.35
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PROSECUTOR DEFERRAL PROGRAM – (327)

There was not a representative from the Prosecutor's Office to explain the request for additional appropriations.

Mrs. Young suggested the funds be transferred instead of additional appropriations.

Mr. Dennis remarked that if the funds are appropriated and not spent by the end of year the money would revert back to the fund. Mr. Dennis moved to approve the request as presented.

Mr. Waltz seconded the motion that carried four to one, Mrs. Young voted nay.

#327-221.0 – Printing	\$ 1,312.00
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#327-305.0 – Postage \$ 2,300.00

PRETRIAL DIVERSION PROGRAM – (286)

Mr. Dennis moved to approve the request as presented. Mr. Waltz seconded the motion that carried four to one, Mrs. Young voted nay.

#286-343.1 – Professional Fees \$ 810.00

CORONER – (107)

Charles Shufflebarger, Coroner, appeared to request an additional appropriation in the amount of \$5,000.00 for pathology/toxicology. He explained the funds are needed for the increase cost of autopsies and the mandated payments of autopsies done in Marion County if the individual lived in Johnson County because they have an emergency helicopter.

Mr. Waltz moved to approve the request as presented. Mr. West seconded the motion that carried unanimously.

#107-305.0 – Pathology & Toxicology \$ 5,000.00

BOARD OF COMMISSIONERS – (122)

Jack Matthews, Maintenance Director, appeared representing the Board of Commissioners to request an additional appropriation for social security in the amount of \$30,000.00. He also withdrew the request of \$5,000.00 for postage.

Mr. Waltz moved to approve the request of \$30,000.00 for social security. Mr. Dennis seconded the motion that carried unanimously.

#122-142.0 – Social Security \$ 30,000.00

John Price, Highway Supervisor, appeared to request an additional appropriation in the amount of \$6,500.00 for vehicle maintenance supplies. He explained the amount is due to the cost of fuel and increase usage of vehicles.

Mr. Dennis moved to approve the amount as requested. Mrs. Young seconded the motion that carried unanimously.

#122-221.0 – Vehicle Maintenance Supplies \$ 6,500.00

HIGHWAY GENERAL EXPENDITURES – (203)

Mr. Price requested additional appropriations for workman's and retirement compensation.

Mr. Waltz moved to approve the requests as presented. Mr. Dennis seconded the motion that carried unanimously.

#203-144.0 – Workman's Compensation \$ 10,000.00
#203-143.0 – Retirement Compensation \$ 23,500.00

MUSUEM – (125)

Mary Ann Plummer, Director, appeared to request some transfer of funds into part-time clerical. She explained the money is needed because of the extra hours worked preparing for the holidays.

Mr. Dennis moved to approve the transfers as requested. Mr. Waltz seconded the motion that carried unanimously.

From: #125-233.0 – Building & Janitorial (\$ 1,100.00)
From: #125-231.0 – Preservation (\$ 200.00)
To: #125-113.0 – Part-time Clerical \$ 1,300.00

BOARD OF COMMISSIONERS – (122)

Jack Matthews, Maintenance Director, appeared to request transfer of funds on behalf of the Commissioners in the amount of \$3,650.00. He explained the money would be used to purchase a shredder for Microfilm and office furniture for the Commissioner's Office.

Mrs. Young commented she did not understand how they had money to transfer when they have requested several additional appropriations.

Mr. Dennis moved to approve the requests as presented. Mr. Waltz seconded the motion.

Mr. West suggested that the equipment and furniture be purchased from the Cumulative Capital Development fund and let the appropriated money revert back to the County General's fund. He commented departments seem to transfer funds at the end of the year to purchase capital outlays to avoid the money reverting back to the General fund.

Mr. Waltz agreed with Mr. West and withdrew his second to the motion.

The motion was defeated because of a lack of a second.

Mr. Matthews requested to use a portion of the money that was appropriated in the Cumulative Capital Development fund for the carpet in the courthouse to be used for the North Annex renovation. The line item for both projects is #254-418.0 and the amount needed is \$10,000.00.

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Mr. Waltz commended Mr. Matthews and his staff for the work they are doing at the North Annex renovation. Mr. Waltz moved to approve the authorization of the \$10,000.00 for the North Annex renovation. Mrs. Young seconded the motion that carried unanimously.

PLEASANT TOWNSHIP ASSESSOR – (112)

Donna Zelner, Pleasant Township Assessor, appeared to request a transfer of funds from equipment repair to office supply in the amount of \$60.00.

Mrs. Young moved to approve the request as presented. Mr. West seconded the motion that carried four to one, Mr. Waltz voted nay.

From: #112-360.0 – Equipment Repair & Maintenance	(\$ 60.00)
To: #112-213.0 – Office Supplies	\$ 60.00

Mr. West commented he would like to discuss the transfers that were approved at the beginning of the meeting specifically the transfers requested to purchase office equipment. He feels those types of purchases should be taken from the Cumulative Capital Development Fund instead of the County General Fund.

After some discussion, Mrs. Young moved to reconsider the transfer for the Board of Commissioners request because the other department's transfers were approved. Mr. Dennis seconded the motion that was defeated lacking a simple majority vote. The vote was three to two, Mr. Waltz and Mr. West voted nay.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

Request for Petty Cash \$300.00 – Auditor/Commissioners/Council

Deborah Shutta, Auditor, explained that there have been several occasions when immediate payment has been needed for building permits, various application fees, and overnight mailings and a petty cash fund would provide convenience for those type of expenditures. The fiscal body of a political subdivision may establish a petty cash fund for any of its offices. The custodian (Auditor) of a petty cash fund shall periodically file a voucher, with all original receipts totaling claims expended being attached to it, so that the fund can be reimbursed for expenditures from it.

Mr. Waltz moved to approve the request as presented. Mr. West seconded the motion that carried unanimously.

Discussion of the Local Option Highway User Tax (LOHUT)

Mr. West explained that he and Mrs. Young attended the Indiana Association of County Commissioners Annual Conference Meeting seminar on LOHUT. The tax is available to all counties in the state and consists of a motor vehicle excise surtax and county wheel tax. Johnson County was one of the counties shown as an example, the wheel tax with using a flat rate of \$20.00 could generate approximately \$2,019,446, however the counties share would be \$999,304 and the remainder amount would be distributed to the cities and towns. He commented that according to the newspaper it was stated that the State of Indiana would find a way to withhold highway funds from the counties that do not adopt the LOHUT tax. The Council has discussed in the past on alternative revenue sources and possibly this may be one the Council may want to consider.

Mrs. Young noted the excise surtax revenues might be used to construct, reconstruct, repair, or maintain roads. The wheel tax may be used for the same purposes as the excise tax and may be used as a construction to a multiple county infrastructure authority. She commented the Council should review the pros and cons of this tax and also explore other alternative revenue sources.

Mr. Waltz commented he does not feel that Johnson County is missing out on \$2.2 million dollars by not having this tax. The tax would be taking money from the families and local businesses of Johnson County. He feels that through the spending policies of the State of Indiana they are trying to make county government cover up for their mistakes and he finds that extremely obnoxious. He stated that it would be very hard to persuade him to raise taxes and feels that the Cumulative Capital Development could be used for roads.

Mrs. Young noted that the counties were told that the lottery money the counties received for the last two years for Local Road and Streets from the State of Indiana that it was a supplement and not an ongoing source of revenue.

Discussion was held of perhaps having a special meeting in the next few months to discuss alternative revenue sources.

Council Attorney for 2002

The Council members discussed the resolution that they adopted for professional services and perhaps having requests for proposals (RFP) submitted. No decision was made.

Consideration of Current Budget Directives

Deborah Shutta, Auditor, distributed the memo that was sent to all Council members concerning budget directives.

Discussion was held on each of the following:

1. Allowing shifting between line items in the personal services (100 series) for 2002. *(Council members agreed to include this on the January Council Meeting)*

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2. The no transferring or shifting for 2002 in the Jail's Budget (124) that was approved at the budget hearings and how that could effect timely payments to vendors. (*Council members agreed to include this on the January Council Meeting*)
3. Whether requiring attendance of elected officials or departments heads for transfers \$1,500.00 or above. (*Council members agreed that transfers of \$1,500.00 or above should have someone in attendance at the meeting.*)
4. The Commissioners and the Council need to discuss on whether capital outlays would be paid from the Cumulative Capital Development Fund. (*Mr. Waltz agreed to appear before the Commissioners to discuss a policy. He requested to include on the January Council Meeting discussion regarding payment of expenditures for capital outlays- Cumulative Capital Development or County General.*)
5. Planning ahead on revenue because of the increased costs of medical claims.

Mrs. Shutta commented the State Board of Accounts has completed their audit for 2000 and said the county needs to have a policy on compensation for overtime. She distributed a draft copy for the Council to review.

Mrs. Shutta also distributed information on a new grant that the Prosecutor has applied for titled "Gun Violence Grant". She noted the grant has not been to the Commissioners' for their approval and because there is a required cash match and a new prosecutor position created, the Council must approve the new position, salary, and a determine where the cash match will come from. The grant also requires Johnson County to retain and pay the new prosecutor for one year beyond the grant period of October 2004 thru October 2005.

There being no further business, Mr. Waltz moved to adjourn the meeting. Mr. Canary seconded the motion that carried unanimously.