

COUNTY COUNCIL REGULAR MEETING – MAY 8, 2000

The meeting was called to order by President, Daniel Dennis.

I. ROLL CALL

The following members were present: Charles Littleton, Keith Wright, Richard Mason, Edgar Zehr, Charles Canary, and Pam Young. John P. Wilson was present as the Council's Attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF 5/8/00 AGENDA

Mr. Mason moved to approve the agenda as presented with the following change to move the request by Circuit Court/consultant report on financial matters concerning Juvenile Detention expenses under new business following the Johnson County Public Library. Mrs. Young seconded the motion that carried unanimously.

V. APPROVAL OF 4/10/00 MINUTES

Mr. Wright made a motion to approve the minutes as presented. Mr. Mason seconded the motion that carried unanimously.

VI. PUBLIC COMMENTS

There were no public comments.

VII. JOHNSON COUNTY PUBLIC LIBRARY

– **LIBRARY CAPITAL PROJECTS FUND PUBLIC HEARING AND APPROVAL**

Beverly Martin, Director, appeared to request approval of the Library's Capital Projects Fund and to answer any questions. She explained this was the sixth year of the projects plan. Mrs. Young moved to approve the Johnson County Public Library Capital Projects Fund for the year 2001 at a levy rate not to exceed four (\$0.04) cents. Mr. Mason seconded the motion that carried unanimously.

– **APPOINTMENT TO THE JOHNSON COUNTY LIBRARY BOARD**

Ms. Martin explained the proposed candidate for the board has declined to serve. She will return to the Council at a later date with another individual for the appointment to the board.

Circuit Court – Consultant Report on Financial Matters Concerning Juvenile Detention Expenses

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K. Mark Loyd, Circuit Court Judge, appeared to explain that he had previously distributed to the Council members a consultant's report on staffing issues at the Juvenile Detention Center. They are currently in the process of implementing some of the management issues that is in the report. The financial matters are still being analyzed at this time.

Judge Loyd requested the approval for the reimbursement of lodging for out-of-state that exceeds the travel ordinance policy. He explained the Guardian Ad-Litem Director and a few volunteers intend on attending the national conference for the Guardian Ad-Litem Program in Washington, D.C. The single room rate is \$139.00 per night. Mrs. Young asked which budgets would the expenses be paid from. Judge Loyd responded the Circuit Court budget. Mr. Littleton moved to approve the rate of \$139.00 per night for the conference. Mr. Wright seconded the motion that carried unanimously.

Judge Loyd sent a letter to the council members requesting a representative from the council to serve on the Family Court Advisory Board, the first meeting is on May 19 at 12:00 p.m. The council will notify Judge Loyd at a later time of the council's representative.

VIII. APPOINTMENT TO THE ALCOHOLIC BEVERAGE COMMISSION BOARD (ABC)

Mr. Dennis noted that the council received a letter from Jack Downs from Greenwood who is interested in the ABC appointment. Mr. Wright moved to appoint Jack Downs to the Alcoholic Beverage Commission Board for the year 2000. Mr. Mason seconded the motion that carried unanimously.

IX. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

APPROVAL OF THE SALARY ORDINANCE (144) AMENDMENTS

Mr. Canary moved to approve the following salary amendments as requested.

#124-126.2 - \$26,882.00 to \$22,220.00 (4-27-00)	
#124-127.5 - \$22,220.00 to \$23,332.00 (5-2-00)	
#140-117.1 - \$24,498.00 to \$22,220.00 (4-21-00)	
#140-119.1 - \$20,275.00 to \$19,310.00 (5-4-00)	
#140-123.3 - \$22,220.00 to \$23,332.00 (4-17-00)	
#209-113.0 - \$11,892.00 to \$10,786.50 (4-6-00)	
#209-130.0 - \$13,076.50 to \$11,861.00 (4-20-00)	
#209-118.0 - \$11,892.00 to \$10,786.50 (4-20-00)	
#210-116.3 - \$27,150.00 to \$28,506.00 (6-21-00)	
#327-118.0 - \$19,272.00 to \$21,248.00 (5-4-00)	\$ 1,976.00

Mr. Zehr seconded the motion that carried unanimously.

John Asher, Dispatcher Coordinator, appeared on behalf of the Sheriff's Department to request the return of seniority for #105-128.6 (Dispatcher). He explained the individual started employment as a dispatcher on 11-1-93 then left the county on 7-25-98. The employee has been working part-time for the sheriff's department since he left full-time. He returned to work on 3-30-00 as a dispatcher and they would like for him to be upgraded to a Step IV in the POLE VI (\$25,723.00) classification schedule. Mr. Asher explained the individual was working in communication for the railroad before returning to the county.

After some discussion, Mr. Mason moved to approve the upgrade to a POLE VI Step III effective 3-30-00. He would also be eligible for a six-month increase, but it needs to be requested by the Sheriff. Mr. Littleton seconded the motion that carried unanimously.

#105-128.6 – Dispatcher – POLE VI Step III	\$ 24,498.00
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COUNTY SURVEYOR CORNER PERPETUATION – (269)

Doug Lechner, Surveyor, appeared to request transfer of funds and an additional appropriation to purchase a cable free GPS survey system. The survey system packs simplicity, reliability, accuracy and affordability into a fully integrated system ideal for a variety of tough survey applications. The total cost of the equipment is \$10,600.00. Mr. Wright moved to approve the request as presented. Mr. Mason seconded the motion that carried unanimously.

From: #269-100.0 – Part-Time	(\$ 2,000.00)
From: #269-200.0 – Claims	(\$ 2,000.00)
To: #269-410.0 – Equipment	\$ 4,000.00
#269-410.0 – Equipment	\$ 8,300.00

JUVENILE DETENTION CENTER – (140)

Jim Higdon, Director, appeared to request a transfer of funds to purchase a fax machine for the department. Mr. Wright moved to approve the request as presented. Mr. Zehr seconded the motion that carried unanimously.

From: #140-312.0 – Building Repair Maintenance	(\$ 1,345.00)
To: #140-440.0 – Office Equipment	\$ 1,345.00

WIC – (215)

Louise Brinkman, Health Nurse, appeared to introduce the new WIC Coordinator, Tracy Day to the Council. They also requested a transfer of funds in the WIC budget to pay for rent/utilities. Mrs. Young moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

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From: #215-112.0 – Coordinator (\$ 3,149.58)
To: #215-372.0 – Rent/Utilities \$ 3,149.58

SUPPLEMENTAL JUVENILE PROBATION – (296)

Mr. Canary moved to approve the following additional appropriations as requested.

#296-310.0 – Professional Services \$ 5,000.00
#296-410.0 – Office Equipment \$ 4,500.00

Mr. Mason seconded the motion that carried unanimously.

COURTHOUSE – (123)

Jack Matthews, Maintenance Director, appeared to request an additional appropriation in the amount of \$20,000.00 for building repair & maintenance. He explained the request is the amount that was deducted from the Sheriff's budget at the 2000 budget hearings. He is now responsible for repairs and maintenance at the Jail.

Mr. Dennis asked if there is still a maintenance position at the jail. Mr. Matthews responded "yes".

Mr. Mason moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

#123-372.0 – Building Repair & Maintenance \$ 20,000.00

INSPECTION & TESTING – (276)

Joseph DeHart, County Commissioner, appeared to request an additional appropriation in the amount of \$25,000.00 for the Johnson County Development Corporation. Mrs. Young moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#276-320.0 – Johnson County Development Corp \$ 25,000.00

COOPERATIVE EXTENSION SERVICE – (116)

Mr. Canary moved to approve the request as presented for the summer work-study program. Mr. Mason seconded the motion that carried unanimously.

#116-112.4 – Part-Time \$ 1,706.25

SOIL & WATER CONSERVATION – (130)

Beth McNabb, District Program Coordinator, appeared to request an additional appropriation for part-time and the two (2%) adjustment. She explained the part-time request is for the summer work-study program. The 2% adjustment request is to add the District Program Coordinator's portion and correct the amount of the other full time position in the department. Mrs. Young noted the 2% amount requested should be \$591.00 instead of \$617.26 based on the 1999 salaries. Mr. Wright commented the 2% adjustment should not be given a department head. Ms. McNabb responded she is not a department head according to her job description. Mr. Wright asked if she would be deciding the allocation of 2% adjustments. Ms. McNabb stated she would be responsible of the allocation with the final approval by the Soil & Water Board. Mrs. Young moved to approve the following requests.

#130-114.0 – Part-Time \$ 1,920.00
#130-150.0 – Two (2%) Adjustment \$ 591.00

Mr. Canary seconded the motion that carried six to one, Mr. Wright voted nay.

PRETRIAL DIVERSION PROGRAM – (286)

This request for the practicing intern to become a full-time position was tabled from the March 13th County Council meeting until an interlocal agreement with the City of Greenwood is completed. John P. Wilson, Council Attorney, noted the proposed interlocal agreement is not acceptable and recommended the request be tabled again. Mr. Mason moved to table the request until the interlocal agreement is finalized. Mr. Wright seconded the motion that carried unanimously.

CUMULATIVE CAPITAL DEVELOPMENT – (254)

Larry Vandenberg, Fair Board President, appeared to request additional appropriations for improvements, maintenance, and repairs at the fairgrounds. They installed a sewer line in 1997 and need an additional \$30,000.00 to complete the R.V. camping area. They need \$15,000.00 for maintenance and repairs at the fairgrounds. Mr. Wright moved to approve the requests as presented. Mr. Littleton seconded the motion that carried unanimously.

#254-430.2 – Fairgrounds Improvements \$ 30,000.00
#254-430.3 – Fairgrounds Maintenance/Repair \$ 15,000.00

COUNTY MISDEMEANANT – (217)

Judge Kim Van Valer-Shilts, Community Corrections Advisory Board President, appeared to request approval and appropriation of the County Misdemeanant Funds. The funds would be used for salary and benefits in the amount of \$43,039.00 for a new program. The funds may only be used for the operation of the county's jail, jail programs, or other local correctional facilities. The position requested is a classification specialist of which they have not at this time decided the office location or whom they would report too. Judge Van Valer-Shilts reviewed the services this position would provide.

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Mrs. Young noted the proposed position should be reviewed and classified according to the job classification maintenance program. She commented she feels the position is very important but until the county knows the amount needed for additional operating costs at the jail the money could be used for utilities. Mr. Canary concurred with Mrs. Young.

Mr. Dennis commented he feels the proposal is a good concept but when it comes to paying all the bills at the jail the county misdemeanor funds could be used. He suggested other options should be proposed for the use of the funds.

Deana McMurray, Community Corrections Executive Director, appeared stating the Jail Management Screening Subcommittee has reviewed several options for the use of the funds and felt the classification specialist was the best use of the County Misdemeanant Funds.

After further discussion, Mr. Wright moved to table the request until the June Council meeting. Mr. Mason seconded the motion that carried unanimously.

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT – (357)

James Higdon, Juvenile Detention Director, appeared to request an additional appropriation in the amount of \$46,615.00 for the grant. He explained the grant is to coordinate enforcement to reduce juvenile crime. The Federal Grant's share is \$41,954.00. He contacted Community Corrections and the City of Greenwood for matching funds they are short \$3,330.00 and perhaps the shortage will be generated through user fees of the programs.

Deana McMurray, Community Corrections Executive Director, appeared explaining part of the funds would be used to contract employment to create and implement two different programs in the amount of \$31,954.00. The first being a Juvenile Detention Center Transition Program and the other a Choose to Change Level I Program. One of the options for the competitive grant funds in the amount of \$10,000.00 will be used for an Elementary Truancy Program.

Mr. Mason moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#357-310.0 – Professional Services	\$ 46,615.00
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TREASURER – (103)

Beverley Hart, Treasurer, appeared to request additional appropriations for clerical assistants, postage, tax statements/duplicates, and salary adjustments. She explained that in 1999 she was unable to encumber monies remaining in her budget for the Pleasant Township pilot project called the "lockbox" due to controversy of the signage of the contract. The amount of funds that reverted back to the General Fund was \$19,000.00. She anticipates in ordering additional tax statements this year. The postage line item will be running short and the clerical assistants are needed to process the mail at tax time. Mr. Mason moved to approve the requests for clerical assistants, postage, and tax statements/duplicates. Mr. Zehr seconded the motion that carried unanimously.

#103-114.0 – Clerical Assistants	\$ 5,000.00
#103-322.0 – Postage	\$ 5,000.00
#103-338.0 – Tax Statements & Duplicates	\$ 5,000.00

Mrs. Hart requested an upgrade in salary for #103-113.2 (Deputy-Cashbook) from \$20,236.00 and #103-113.4 (Deputy-Bookkeeper) from \$19,272.00 to \$21,570.00. She explained that the human resource consultant reviewed the office positions in the Treasurer's office in 1999 and recommended an upgrade for the two deputies requested.

Debbie Workman, Treasurer's Bookkeeper, appeared explaining her job duties, responsibilities, and to answer any questions.

Mrs. Young commented the report from the consultant to upgrade the positions was based upon eliminating the First Deputies position, of which was not done. Also, according to the job classification maintenance program requests can be made only once a year.

After some discussion, the request was not approved due to a lack of motion.

JAIL – (124)

Joe Rupe, Chief Sheriff Deputy, appeared to request an additional appropriation in the amount of \$5,000.00 for overtime. He explained the funds are needed for the murder trial security and training. The request was not approved due to a lack of motion.

OLD BUSINESS

ELECTRONIC GIS INFORMATION ACCESS FEES

Robert Norris, Computer Services Director, appeared to recommend ordinances for the electronic GIS information access fees. He proposed two ordinances one for the CD-ROM disk of layered data (ordinance #2000-2) and GIS data internet access (ordinance #2000-3). Mr. Mason moved to approve ordinance #2000-2 and #2000-3 as presented. Mr. Wright seconded the motion that carried unanimously.

NEW BUSINESS

APPROVAL OF PAYMENT OF WAGGONER, IRWIN, SCHEELE & ASSOCIATES

Mr. Canary moved to approve payment of \$205.00 to the consultants. Mr. Zehr seconded the motion that carried unanimously.

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JOHNSON COUNTY SOLID WASTE-RESOLUTION APPROVING CAGIT DISTRIBUTION

Mrs. Young noted she is on the Solid Waste Board and explained the request if for the annual approval of the CAGIT distribution resolution that is due to the State Board of Tax Commissioners by June 1. Mrs. Young moved to approve the resolution as presented. Mr. Mason seconded the motion that carried unanimously.

COUNCIL CORRESPONDENCE

Mr. Dennis asked if any council member was interested in serving on the Family Court Advisory Board. No one was appointed.

A letter was sent to the council members from the County Assessor addressing the county appraiser's position due to the classification being changed to the special occupation category. She asked if the individual would be entitled to a six month increase.

Mr. Dennis suggested that ranges should be set for SO positions. Mr. Wright commented the council should have some ranges by June.

Mrs. Young noted that she mailed a correspondence to Mr. Dennis in regards to the committee that was appointed to meet with the financial consultant at the April Council meeting. She believes the committee is subject to the "Open Door Law". Mr. Dennis responded he forwarded the correspondences to the Council's Attorney, John P. Wilson. Mr. Wilson stated he reviewed the correspondences and did not find that a committee was appointed. He understood that the chair was going to meet with the consultant and invite a representative from the Board of Commissioners. Council President Daniel Dennis, Commissioner Joseph DeHart, and the two attorneys met with the financial consultants. There was not two or more of the council nor a quorum of the Board of Commissioners, so in his opinion this does not come under the "Open Door Law". At this meeting the vendor was informed of the financial history, that being information imparted not received.

Mrs. Young read a portion of the April County Council minutes involving the motion to start the dialog on the needs for a fiscal plan to have the Council President and a County Commissioner meet with the consultant. She noted that two people were appointed and two people become a governing body and therefore is subject to the "Open Door Law". She noted she has an informal opinion from the public access counselor that states "a committee appointed directly by a governing body is also a governing body under the open door law I.C. 5-14-1.5-2b". Mr. Wilson commented there was no authority to take official action at the meeting and a committee was not formed.

Mr. Canary noted he received an E-Mail from Johnson County Leadership stating that Larry DeBoer from Purdue University is holding meetings throughout Indiana on the property tax reassessment program.

Deborah Shutta, Auditor, distributed information on the new senate bill that addresses the use of the Jail Commissary Fund. She also received a declaration of county rates for the CAGIT distribution and needs the Council President's signature.

James Kirkham, Park Board Member, appeared to introduce himself as the Council's appointment to the Park Board and would be available if the Council members needed anything brought before the Park Board.

There being no further business, Mr. Mason moved to adjourn the meeting. Mr. Zehr seconded the motion that carried unanimously.