

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000

The meeting was called to order by President, Daniel Dennis.

I. ROLL CALL

The following members were present: Charles Littleton, Keith Wright, Edgar Zehr, Charles Canary, and Pam Young. Richard Mason was not present. John P. Wilson was present as the Council's Attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF 6/12/00 AGENDA

Mr. Wright moved to approve the agenda as presented. Mr. Zehr seconded the motion that carried unanimously.

V. APPROVAL OF 5/8/00 MINUTES

Mr. Canary moved to approve the minutes as presented. Mr. Wright seconded the motion that carried unanimously.

VI. PUBLIC COMMENTS

There were no public comments.

VII. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

DRUG FREE COMMUNITY FUND – (331)

Richard Huber, President of the Johnson County Citizen's Against Substance Abuse (JCCASA), appeared to request additional appropriations for the 2000 grant allocations. The committee reviewed all the grant applications of various organizations within the county.

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

Jane Blessing, JCCASA member, appeared to explain the procedure of the recommended grant allocations. The total requested amount was \$123,381.00 and the committee recommended \$67,500.00 for treatment, prevention, justice, and miscellaneous.

Mr. Wright moved to approve the amounts as requested. Mr. Littleton seconded the motion that carried unanimously.

#331-310.0 – Treatment	\$ 19,375.00
#331-320.0 – Prevention	\$ 19,375.00
#331-330.0 – Justice	\$ 14,375.00
#331-340.0 – Miscellaneous	\$ 14,375.00

APPROVAL OF THE SALARY ORDINANCE (144) AMENDMENTS

Mrs. Young questioned line item #140-112.0 (Juvenile Detention Center's Assistant Director) on whether the Council is granting a six months increase for an individual's hire-in date or a six months increase from the date they enter a position. The individual moved from a POLE position to a PAT position. She also noted that the increase in salary for line item #137-113.0 could have funds shifted into the line item instead of granting an additional appropriation.

Jim Higdon, Juvenile Detention Center's Director, appeared explaining that the council has not set any guidelines for the six months increase. He stated the employee started employment 1-3-00 as a youth care manager then moved to the assistant director's position on 3-13-00. The employee assumed approximately fifty percent of the assistant director's work when she started on 1-3-00.

Craig Lawson, Juvenile Magistrate, appeared stating he could shift the funds for the additional money needed for line item #137-113.0 but perhaps will need to return for an additional appropriation later in the year.

After some discussion, Mr. Wright moved to approve the salary ordinance amendments as presented and delete the additional appropriation for line item #137.113.00. Mr. Littleton seconded the motion that carried unanimously.

#109-113.1 - \$18,355.00 to \$19,272.00 (6-30-00)	
#113-113.0 - \$19,272.00 to \$18,355.00 (5-22-00)	
#115-113.1 - \$17,428.00 to \$16,601.00 (5-23-00)	
#118-119.0 - \$21,248.00 to \$18,355.00 (5-22-00)	
#132-169.7 - \$18,355.00 to \$19,272.00 (6-30-00)	
#124-125.4 - \$24,498.00 to \$22,220.00 (5-29-00)	
#124-162.0 - \$22,460.00 to \$21,390.00 (6-01-00)	
#124-162.1 - \$21,390.00 to \$23,862.00 (6-01-00)	
#140-112.0 - \$31,345.00 to \$32,912.00 (7-03-00)	
#140-122.3 - \$27,010.00 to \$22,220.00 (5-15-00)	
#140-120.3 - \$24,382.00 to \$22,220.00 (5-14-00)	
#140-123.7 - \$24,382.00 to \$22,220.00 (5-24-00)	
#346-100.0 - \$34,156.00 to \$30,980.00 (5-18-00)	
#346-101.0 - \$34,156.00 to \$28,101.00 (6-01-00)	
#112-113.3 - \$18,355.00 to \$19,272.00 (7-03-00)	\$ 458.49
#137-113.0 - \$24,382.00 to \$25,602.00 (1-01-00)	
#202-114.0 - \$21,210.00 to \$18,355.00 (5-08-00)	
#204-147.0 - \$26,554.00 to \$27,622.00 (4-27-00)	
#204-125.2 - \$29,073.00 to \$24,284.00 (4-27-00)	
#204-125.2 - \$24,284.00 to \$25,498.00 (7-18-00)	
#204-142.0 - \$22,726.00 to \$23,862.00 (7-10-00)	
#204-134.0 - \$22,726.00 to \$23,862.00 (5-29-00)	
#204-124.0 - \$26,722.00 to \$27,287.00 (1-01-00)	
#204-135.0 - \$25,055.00 to \$25,411.00 (1-01-00)	
#204-151.0 - \$25,055.00 to \$25,411.00 (1-01-00)	
#204-152.0 - \$25,055.00 to \$25,411.00 (1-01-00)	
#206-125.0 - \$30,381.00 to \$28,110.00 (4-27-00)	
#206-131.0 - \$26,554.00 to \$22,726.00 (6-01-00)	
#206-160.0 - \$20,275.00 to \$18,390.00 (6-01-00)	
From: #204-125.2 – Equipment Operator	(\$ 1,633.00)
To: #204-124.0 – Mechanic	\$ 565.00
To: #204-135.0 – Truck Driver	\$ 356.00
To: #204-151.0 – Truck Driver	\$ 356.00
To: #204-152.0 – Truck Driver	\$ 356.00

WIC – (215)

Mr. Wright moved to approve the request to transfer funds for the WIC department. Mr. Zehr seconded the motion that carried unanimously.

From: #215-112.0 – Coordinator	(\$ 2,000.00)
From: #215-217.0 – Office Supplies	(\$ 400.00)
From: #215-372.0 – Rent/Utilities	(\$ 400.00)
To: #215-340.0 – Equipment Repair & Maintenance	\$ 2,800.00

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

COUNTY MISDEMEANANT – (217) (tabled from May)

Mr. Zehr moved to table the request until the July Council meeting. Mr. Canary seconded the motion that carried unanimously.

COMMUNITY CORRECTIONS

Deana McMurray, Director, appeared to request approval of the July 1, 2000 thru December 21, 2000 budgets for Community Corrections.

Mrs. Young noted the county is funding the insurance, PERF, and Social Security portion of the correctional officers (CO's) who are paid from the general fund. She asked when will Community Corrections be able to fund the CO's from their grants.

Ms. McMurray responded the census is dropping at Community Corrections and it is unable to say when, but it is a priority to them to remove the CO's from the general fund.

Mr. Canary moved to approve the additional appropriations for Community Corrections as requested. Mr. Wright seconded the motion that carried unanimously.

GENERAL – (142)

#142-110.0 – Correctional Officer \$21,573.00 to \$23,332.00	\$ 1,759.00
#142-111.0 – Correctional Officer \$21,573.00 to \$22,220.00	\$ 647.00
#142-112.0 – Correctional Officer \$21,573.00 to \$24,498.00	\$ 2,925.00

COMMUNITY CORRECTIONS / ADULT GRANT – (208)

#208-111.0 – Executive Director \$45,557.00 to \$46,924.00	\$ 23,462.00
#208-112.0 – Assist. Director \$36,990.00 to \$38,100.00	\$ 19,050.00
#208-113.1 – Office Admin \$28,833.00 to \$29,698.00	\$ 14,849.00
#208-113.3 – WR/HD Superv. \$24,974.00 to \$24,434.00	\$ 12,217.00
#208-115.0 – Correctional Officer \$24,908.00 to \$25,723.00	\$ 12,861.50
#208-142.0 – FICA	\$ 6,307.00
#208-143.0 – PERF	\$ 6,595.00
#208-144.0 – Insurance	\$ 4,078.00
#208-200.0 – Claims	\$ 10,228.50

COMMUNITY CORRECTIONS / ADULT PROJECT INCOME – (209)

#209-110.0 – WR/HD Manager-K-9 \$33,161.00 to \$34,156.00	\$ 17,078.00
#209-111.0 – Work Crew Assist \$23,784.00 to \$24,498.00	\$ 12,249.00
#209-112.0 – Work Crew Superv. \$26,623.00 to \$27,010.00	\$ 13,505.00
#209-113.0 – Correctional Officer \$21,573.00 to \$22,220.00	\$ 11,110.00
#209-114.0 – Field Officer \$27,405.00 to \$28,227.00	\$ 14,113.50
#209-115.0 – Field Officer \$24,856.00 to \$25,602.00	\$ 12,801.00
#209-116.0 – Field Officer \$24,856.00 to \$25,602.00	\$ 12,801.00
#209-117.0 – Alcohol & Drug \$29,060.00 to \$29,932.00	\$ 14,966.00
#209-118.0 – Correctional Officer \$21,573.00 to \$22,220.00	\$ 11,110.00
#209-119.0 – Correctional Officer \$22,652.00 to \$24,498.00	\$ 12,249.00
#209-120.0 – Correctional Officer \$21,573.00 to \$22,220.00	\$ 11,110.00
#209-123.0 – Correctional Officer \$23,784.00 to \$24,498.00	\$ 12,249.00
#209-125.0 – Correctional Officer \$22,652.00 to \$22,220.00	\$ 11,110.00
#209-126.0 – Correctional Officer \$22,652.00 to \$23,332.00	\$ 11,666.00
#209-129.0 – Day Reporting Coord \$27,676.00 to \$28,506.00	\$ 14,253.00
#209-130.0 – Day Reporting Casemgn \$23,722.00 to \$24,434.00	\$ 12,217.00
#209-113.2 – Part-Time	\$ 63,320.00
#209-199.0 – Additional Straight Time	\$ 8,000.00
#209-142.0 – FICA	\$ 21,107.00
#209-143.0 – PERF	\$ 17,007.00
#209-144.0 – Insurance	\$ 13,000.00
#209-200.0 – Claims	\$121,365.00

COMMUNITY CORRECTIONS / JUVENILE GRANT – (213)

#213-111.0 – Juvenile Program Coord \$32,039.00 to \$33,000.00	\$ 16,500.00
#213-142.0 – FICA	\$ 1,262.00
#213-143.0 – PERF	\$ 1,320.00
#213-144.0 – Insurance	\$ 500.00
#213-200.0 – Claims	\$ 32,967.00

COMMUNITY CORRECTIONS / JUVENILE PROJECT INCOME – (216)

#216-111.0 – Casemanager \$26,153.00 to \$26,938.00	\$ 13,469.00
#216-112.0 – Casemanager \$26,153.00 to \$24,434.00	\$ 12,217.00
#216-113.0 – Casemanager \$24,908.00 to \$26,938.00	\$ 13,469.00
#216-110.0 – Part-Time	\$ 7,296.00
#216-142.0 – FICA	\$ 3,554.00
#216-143.0 – PERF	\$ 3,132.00
#216-144.0 – Insurance	\$ 2,000.00
#216-200.0 – Claims	\$ 7,289.50

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

COMMUNITY CORRECTIONS / ALCOHOL & DRUG – (332)

#332-110.0 – Coordinator \$32,039.00 to \$33,000.00	\$ 16,500.00
#332-142.0 – FICA	\$ 1,262.00
#332-143.0 – PERF	\$ 1,320.00
#332-144.0 – Insurance	\$ 1,000.00

TOBACCO FUND SETTLEMENT / HEALTH DEPT. – (463)

Louise Brinkman, Director of Nursing, appeared to request approval of additional appropriations for money they will be receiving from the Indiana State Department of Health. The money is from the tobacco fund settlement and can be spent on new or expanded health programs. They will receive \$10,000.00 in 2000 and another \$10,000.00 in 2001.

Mrs. Young moved to approve the request as presented. Mr. Canary seconded the motion that carried unanimously.

#463-210.0 – Operating Supplies	\$ 3,500.00
#463-310.0 – Professional Services	\$ 6,500.00

PRETRIAL DIVERSION PROGRAM – (286)

Michelle Leach, Office Manager, appeared to explain that the interlocal agreement with the City of Greenwood has not been completed at this time and requested to table the request until July.

Mr. Wright moved to table the request until the July Council meeting. Mr. Zehr seconded the motion that carried unanimously.

REGIONAL GANG GRANT 4/1/00 – (295)

Mr. Canary moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#295-100.0 – Deputy Prosecutor	\$ 50,000.00
#295-142.0 – Social Security	\$ 3,825.00
#295-143.0 – PERF	\$ 4,000.00
#295-144.0 – Insurance	\$ 3,077.00
#295-210.0 – Reimbursement to Marion County	\$ 57,850.00
#295-215.0 – Operating Supplies	\$ 3,200.00
#295-216.0 – Witness Fees	\$ 5,000.00
#295-310.0 – Travel & Training	\$ 2,198.00
#295-410.0 – Office Equipment	\$ 2,000.00
#295-415.0 – Vehicles	\$ 45,600.00

SHERIFF – (105)

J. D. Richards, Sheriff, appeared to request the withdrawal of the reduction in the jail's budget in the amount of \$9,500.00 and requested to transfer \$4,500.00 from #105-117.8 (Deputy) to #105-210.0 (Office Supplies).

Mrs. Young moved to approve the transfer as requested. Mr. Wright seconded the motion that carried unanimously.

From: #105-117.8 – Deputy	(\$ 4,500.00)
To: #105-210.0 – Office Supplies	\$ 4,500.00

COURTHOUSE/BUILDING SECURITY – (126)

Sheriff Richards appeared to request an additional appropriation of \$2,000.00 in overtime for the courthouse security during the recent murder trial.

Mrs. Young moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

#126-199.0 – Overtime	\$ 2,000.00
-----------------------	-------------

SUPERIOR COURT NO. 2 – (133)

Cynthia Emkes, Superior Court No. 2 Judge, appeared to request an additional appropriation and transfer of funds for pauper legal services. She explained that the jury expense account has some excess funds and requested to transfer the excess into pauper legal.

Discussion was held on using the funds in #299 (Supplemental Public Defender) in the amount of \$8,600.00. Judge Emkes agreed she could utilize the funds for pauper legal. Mrs. Young asked if funds could be transferred from line item #133-123.0 (Per Diem Court Venued). Judge Emkes agreed \$6,000.00 could be transferred from Per Diem Court Venued into Pauper Legal.

Mr. Young moved to approve the following transfers and additional appropriation.

From: #133-123.0 – Per Diem Court Venued	(\$ 6,000.00)
From: #133-391.0 – Jury Expenses	(\$ 5,000.00)
To: #133-303.0 – Pauper Legal	\$ 11,000.00
#133-303.0 – Pauper Legal	\$ 35,400.00

Mr. Wright seconded the motion that carried unanimously.

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

PLEASANT TOWNSHIP ASSESSOR – (112)

Donna Zelner, Pleasant Township Assessor, appeared to request an additional appropriation for part-time in the amount of \$4,500.00. She explained the computer system used for assessing has been down for four months, which has put the Assessors behind in giving the information to the Auditor for certification of assessed valuation.

Mr. Canary moved to approve the request as presented. Mr. Littleton seconded the motion that carried four to two, Mr. Wright and Mr. Zehr voted nay.

#112-114.0 – Part-Time \$ 4,500.00

INSPECTION & TESTING – (276)

Dave Hirschle, Planning Director, appeared to request an additional appropriation in the amount of \$2,000.00 for communications upgrade. The money would be used to change from GTE cellular phone equipment to Nextel. The Nextel phones combine cellular phones, pagers, and handheld two-way radios into one device.

Mr. Wright moved to approve the request as presented. Mr. Canary seconded the motion.

Mrs. Young asked how personal time used on the phones will be tracked.

Joe Rathz, Engineering Assistant, appeared stating they do periodic review of the bills and with using this type of system the number of calls made should be reduced by using the two-way radio feature.

The motion carried unanimously.

#276-330.0 – Communications \$ 2,000.00

COURTHOUSE – (123)

Jack Matthews, Maintenance Director, appeared to request an additional appropriation in the amount of \$5,000.00 for overtime. He explained with the snow in January, February, and March, evening meetings at the Museum and Annex and having a maintenance person at the recent murder trial he needs additional money for overtime.

Mrs. Young noted that the new custodian position has not been filled and funds could be shifted to overtime. She then moved to shift \$5,000.00 from line item #123-121.0 into #123-199.0. Mr. Canary seconded the motion that carried unanimously.

From: #123-121.0 – Custodian (\$ 5,000.00)
To: #123-199.0 – Overtime \$ 5,000.00

COMPUTER SERVICES – (141)

Robert Norris, Computer Supervisor was not in attendance. Mrs. Young moved to transfer the following request. Mr. Wright seconded the motion that carried unanimously.

From: #141-323.0 – Travel & Training (\$ 1,000.00)
To: #141-210.0 – Office Supplies \$ 1,000.00

The request of \$19,042.56 for professional services was tabled with a motion by Mrs. Young until the July Council meeting. Mr. Canary seconded the motion that carried unanimously.

CUMULATIVE CAPITAL DEVELOPMENT – (254)

Mr. Wright moved to table the request of \$314,000.00 for computer integration project to the July Council meeting. Mr. Zehr seconded the motion that carried unanimously.

Tim Davis, Park Superintendent, appeared to request an additional appropriation in the amount of \$100,000.00 for the White River Park in addition to the \$50,000.00 that was approved in February. The total monetary donations as of May 22 is \$175,507.00 which include all grants, community donations and “Build Indiana” money. The In-Kind Materials and Labor Donations from several businesses and organizations total approximately \$150,000.00. They currently have some fund raising going on through the next two months that could generate more revenue. They are anticipating on having the park completed by the end of summer, depending on the number of volunteers helping.

Mr. Wright commended Mr. Davis for his efforts in raising the donations and volunteers for this project.

Mr. Littleton moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#254-406.0 – White River Park \$100,000.00

Councilman, Richard Mason arrived at this time.

OLD BUSINESS

COUNTY ASSESSOR – REQUEST OF GUIDELINES FOR SPECIAL OCCUPATION (S0) POSITION

Marla Hash, County Assessor, appeared requesting guidelines for the county appraiser’s position.

Mr. Wright moved to approve #322-113.1 (County Appraiser) a six month 5% increase. Mr. Mason seconded the motion that carried unanimously.

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

APPOINTMENT TO THE FAMILY COURT ADVISORY BOARD

Mr. Canary moved to appoint Council member Pam Young to the Family Court Advisory Board. Mr. Zehr seconded the motion that carried unanimously.

NEW BUSINESS

PROPOSED FOURTH WEEK VACATION FOR ALL COUNTY EMPLOYEES (FYI)

John Price, Highway Director, appeared to inform the Council regarding the Board of Commissioners consideration of the proposed fourth week vacation for all county employees. The proposal is to maintain consistency within the county employee benefits and to add incentive to employees with 12 years of service who are dedicated to stay within the employment of county government.

Mr. Mason suggested that the County Personnel Policy Manual should be reviewed and updated first.

APPROVAL OF ORDINANCE #2000-4 (AMENDING #98-12) BUSINESS TRAVEL POLICIES AND EXPENSE REIMBURSEMENT PROCEDURE

Deborah Shutta, County Auditor, reported that the Travel Committee met on May 8 and developed a more simplified subsistence allowance. The Board of Commissioners approved the ordinance on June 5.

Mr. Wright asked if the committee reviewed the lodging rates, since the Council has had several requests for increase in the rates over the current policy. Mrs. Shutta responded “no” the committee did not review lodging rates.

Mrs. Young moved to approve Ordinance #2000-4 as presented. Mr. Mason seconded the motion that carried unanimously.

CURTIS L. COONROD REPORT

Eric Reedy CPA, representing Curtis L. Coonrod CPA, appeared to report on a fiscal plan for Johnson County. He distributed a 50 page report to all the members to follow throughout his presentation that included the following:

- County’s major operating revenues
- Findings:
 - County General Fund in 2000 is expected to have a \$1,096,752 surplus
 - County Adjusted Gross Income Tax (CAGIT) distribution
 - Allocation of interest revenue
 - Interest Revenue – Decrease of \$340,584.00 in 1998 and 1999
 - Projected interest due to property tax settlement revenues
 - Reduction of Reassessment Fund property tax rate
 - Debt Fund operating balances
 - Property tax levies
- Projections:
 - Expenditures
 - Revenues
- Fiscal Plan:
 - Revenue and expenditures through 2004
 - Property tax detail

Mrs. Young asked if the increase in operational costs at the new jail was considered in the projections, which could be an additional \$1,000,000.00. She also asked if the rental of property revenue was decreased due to Office of Family and Children moving out of the Oren Wright building.

Mr. Reedy responded only the new positions that were approved for the Jail by additional appropriation was included. He would need to factor in any other additional costs. The report is based upon historical information only and the purpose of the report is to review the assumptions with the Council and make any corrections. He would like to meet with department heads to revise the revenues and expenditures.

Discussion was held on the CAGIT distribution projections and perhaps reducing the Property Reassessment Fund rate. Also, if the debt funding were increased to a six-month operating balance taxes would be increased. The interest revenue decrease was a concern of the Council and asked the Commissioners to investigate the lost revenue.

Mr. Canary was not in favor of reducing the Property Reassessment Fund rate, because the General Fund would have to fund any short falls.

Joseph DeHart, County Commissioner, appeared expressing his concern of housing Department of Correction prisoners in the jail. He spoke to the jail management consultant and it was suggested a study be conducted on the cost of housing DOC inmates. The Sheriff contacted Mr. DeHart and would like to see the jail management committee continue to meet in order to keep the jail population in control. He would like to know from the consultant what source of funding should be used for the East/West Corridor. The Corridor is a high priority to the Commissioners. The Board of Commissioners is willing to work with the Council in funding the budget for 2001.

2001 BUDGET GUIDELINES AND BUDGET HEARING DATES

After a lot of discussion, Mr. Canary moved to approve the following guidelines for the 2001 budget. Mr. Mason seconded the motion that carried unanimously.

100 SERIES – SALARIES & WAGES

COUNTY COUNCIL REGULAR MEETING – JUNE 12, 2000 – (Cont.)

- A two percent (2%) increase for all employees based upon the 2000 salaries – 2001 STEP increases for those eligible employees
- No new employees
- No increase in part-time rates
- Zero percent (0%) increase in overtime

200 SERIES – SUPPLIES

300 SERIES – OTHER SERVICES & CHARGES

- Zero percent (0%) increase except for line items with documented increases (i.e., utilities, insurance, maintenance contracts, postage, etc.)

400 SERIES – CAPITAL OUTLAYS

- Zero percent (0%) increase

2001 BUDGET HEARING DATES:

First Reading/ August 22, 2000 – 9:00 a.m.

First Reading/ August 24, 2000 – 9:00 a.m.

Second Reading/ August 30, 2000 – 4:00 p.m.

Date of Adoption/ September 11, 2000 – 7:00 p.m.

Council members discussed the report by Eric Reedy on the fiscal plan and decided to have him return to the July Council meeting.

COUNCIL CORRESPONDENCE

Mrs. Young noted she attended the United Way Symposium and the Association of County Council's annual meeting.

Mrs. Young received an opinion from the public access counselor in regards to the meeting held between Mr. Dennis, Mr. DeHart, the attorneys, and the financial consultant. The opinion was that the meeting is subject to the Open Door law.

Mr. Dennis responded discussion of having the meeting was done with the Council's attorney, Phil Wilson. Mr. Wilson was present at the meeting to keep everything within the law.

There being no further business, Mr. Mason to adjourn the meeting. Mr. Littleton seconded the motion that carried unanimously.