

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000

The meeting was called to order by President, Daniel Dennis.

I. ROLL CALL

The following members were present: Charles Littleton, Keith Wright, Edgar Zehr, Charles Canary, Pam Young, and Richard Mason. John P. Wilson was present as the Council's Attorney.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF 7/10/00 AGENDA

Mr. Wright moved to approve the agenda as presented. Mr. Mason seconded the motion that carried unanimously.

V. APPROVAL OF 6/12/00 MINUTES

Mrs. Young moved to approve the minutes as presented, including a correction on page 10, paragraph three. Change the word "reduced" to "increased". Mr. Mason seconded the motion that carried unanimously.

VI. PUBLIC COMMENTS

Brenda Jones-Matthews, Clerk appeared to compliment Tim Davis, Park Superintendent on handling the Louisville Symphony Concert despite the power outage that occurred. She commented the fireworks show was very good.

VII. SALARY ORDINANCE AMENDMENTS, ADDITIONAL APPROPRIATIONS, REDUCTIONS, & TRANSFERS:

Mrs. Young moved to approve the following amendments as presented.

APPROVAL OF THE SALARY ORDINANCE (144) AMENDMENTS

#103-113.1 - \$22,660.00 to \$20,236.00 (6-01-00)

#105-130.1 - \$22,220.00 to \$23,332.00 (7-01-00)

#124-127.7 - \$23,332.00 to \$22,220.00 (6-24-00)

#124-129.0 - \$24,970.00 to \$18,355.00 (6-12-00)

#124-129.1 - \$24,970.00 to \$18,355.00 (6-12-00)

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000 – (Cont.)

#140-115.2 - \$28,227.00 to \$22,220.00 (7-05-00)
#140-123.3 - \$23,332.00 to \$22,220.00 (6-27-00)
#140-124.5 - \$23,221.00 to \$24,382.00 (7-17-00)
#140-122.5 - \$22,220.00 to \$23,332.00 (7-18-00)
#216-112.0 - \$13,076.50 to \$11,861.00 (6-29-00)
#219-111.0 - \$28,227.00 to \$23,221.00 (6-19-00)
#322-113.1 - \$35,000.00 to \$36,750.00 (7-10-00)
From: #322-113.0 – Reassessment Technician (\$ 1,750.00)
To: #322-113.1 – County Appraiser \$ 1,750.00

Mr. Mason seconded the motion that carried unanimously.

Jack Matthews, Courthouse Maintenance Director, appeared to request the return of seniority for a custodian position. He explained that the individual worked for the county as a custodian from August 21, 1995 through March 11, 1998. He left employment from the county on that date in March to work in construction. The individual began working for the county on August 21, 1998. The Board of Commissioners request that an upgrade be made to a STEP IV (3years) in the LTC classification schedule.

Mr. Zehr moved to approve the request as presented. Mr. Mason seconded the motion.

Devela Lawson, Custodian, appeared stating the individual left employment in 1998 and when he returned he came back making more money that she was even though she started in 1997. Now the same thing is happening if this is approved, he will be making more money and Ms. Lawson does not feel this upgrade is fair to the other employees.

Arcena Burton, Custodian, appeared agreeing with Ms. Lawson on the request of return of seniority for the custodian. She commented that when the flood occurred in the Annex North building the women worked right along with men to clean the building.

William Walker, County Commissioner, appeared stating the employee has several construction skills that benefit the maintenance department.

After some discussion, the motion carried five to two, Mr. Canary and Mrs. Young voted nay. (The President, Daniel Dennis made clarification of the vote.)

#123-113.2 – Request return of seniority \$20,783.00 to \$21,288.00 (7-13-00)
From:#123-121.0 – Custodian (\$ 252.46)
To: #123-113.2 – Custodian \$ 252.46

James Rhoades, County Commissioner, appeared to request an upgrade of the animal warden's position from the current salary of \$23,221.00 to \$28,250.00 and after six months increase to \$31,500.00. The job is very unpleasant and they felt the salary requested is competitive with comparable jobs.

Mrs. Young commented that if there is a concern with the classification of the job description. Then it needs to be reviewed; also the requested salaries are not on the salary grid. Mr. Canary agreed the job description needs to be reviewed first.

Mr. Mason moved to approve the salary at \$28,250.00 (Special Occupation) and to send the job description to the consultant for review to determine the six months increase. Mr. Littleton seconded the motion that carried five to two, Mr. Canary and Mrs. Young voted nay.

#219-111.0 – Request an upgrade \$23,221.00 to \$28,250.00 (6-19-00)
From:#219-115.0 – Road Commander (\$ 2,472.00)
To: #219-111.0 – Animal Warden \$ 2,472.00

SUPERIOR COURT NO. 3 – (134)

Kim Van Valer Shilts, Superior Court Judge No. 3, appeared to request a transfer of funds to the overtime line item.

Mrs. Young moved to approve the request as presented. Mr. Mason seconded the motion that carried unanimously.

From: #134-115.0 – Assistant Court Reporter (\$ 1,000.00)
To: #134-199.0 – Overtime \$ 1,000.00

RECORDER – (104)

Jean Harmon, Recorder, appeared to request a transfer of funds to the clerical assistants line item.

Mr. Mason moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

From: #104-113.2 – Deputy (\$ 1,200.00)
To: #104-114.0 – Clerical Assistants \$ 1,200.00

SUPPLEMENTAL JUVENILE PROBATION (296)

Mr. Canary moved to approve the transfer of funds as requested. Mr. Wright seconded the motion that carried unanimously.

From: #296-323.0 – Travel & Training (\$ 1,249.00)
To: #296-410.0 – Office Equipment \$ 1,249.00

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000 – (Cont.)

SURVEYOR – (106)

Doug Lechner, Surveyor, appeared to request an additional appropriation in the amount of \$3,322.50 for part-time. The funds will be received from the State for their participation in the State Work Study Program.

Mrs. Young moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#106-180.0 – Part-Time \$ 3,322.50

Mr. Lechner also requested the creation of a line item titled “overtime” #119-199.0 in the Drainage Board’s budget. The money will be paid to the surveyor’s employees that work overtime to oversee the ditch spraying projects.

Mrs. Young moved to approve the new line item for overtime #119-199.0. Mr. Wright seconded the motion that carried unanimously.

EMERGENCY MANAGEMENT – (127)

Forrest Sutton, Emergency Management Director, appeared to request a transfer of funds to purchase a desktop computer.

Mr. Wright moved to approve the transfer of funds as presented. Mr. Mason seconded the motion that carried unanimously.

From: #127-215.0 – Office Supplies (\$ 451.00)
From: #127-268.0 – Operating Supplies (\$ 451.00)
From: #127-362.0 – Equipment Repair/Maintenance (\$ 451.00)
To: #127-410.0 – Office Equipment \$ 1,353.00

REDUCTION – JAIL – (124)

Mr. Wright moved to approve the 2% adjustment reduction. Mr. Littleton seconded the motion that carried unanimously.

#124-167.0 – 2% Adjustments (\$ 1,486.56)

SHERIFF – (105)

Mr. Wright moved to approve the 2% adjustment. Mr. Mason seconded the motion that carried unanimously.

#105-167.0 – 2% Adjustments \$ 1,486.56

COUNTY MISDEMEANANT – (217) (tabled from May & June)

Superior Court No. Judge, Kim Van Valer Shilts, appeared to discuss the expenditures of the County Misdemeanant Fund. The county receives \$66,833.00 annually to be used to fund the jail, jail programs, or other local correctional facilities or community based programs. The Screening Committee has discussed and explored options in accordance with the goals of the Jail Management Committee and proposes a position be created on a pilot basis for two years to be an Offender Classification Monitor. They asked if the position could be reviewed and classified to arrive at a starting salary.

Discussion was held on who would supervise the employee. It was recommended that it should be done by the Jail Management Screening Committee, which consists of the Sheriff, Director of Community Corrections, Chief Probation Officer, and a Judge. The Committee would meet bi-weekly at first with a view toward monthly meetings to assure that the employee is working diligently toward the goals.

Mr. Mason moved to approve the new position and to send the job description to the consultant for review/classification and the starting salary would be determined after the report is received. His motion included that the consultant fees be paid from the grant. Mr. Littleton seconded the motion that carried unanimously.

COMPUTER SERVICES – (141)

Robert Norris, Computer Services Director, appeared to request additional appropriation for office supplies and professional services. The additional money for office supplies is to purchase computer paper, printout binders, printer cartridges, ribbons, and other supplies through the end of the year.

Mr. Mason moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#141-210.0 – Office Supplies \$ 2,200.00

Mr. Norris explained the additional money for professional services is to continue help pay for converting the data from the old BRC computer system to the new court system. There were several problems encountered during the conversion of the minutes of the civil and criminal cases, resulting in additional programming expenses that were not anticipated in the budget. Also payment was made for the annual JTS software license, Informix database license and software support for the Courthouse computer system.

Mr. Mason moved to approve the request as presented. Mr. Wright seconded the motion that carried unanimously.

#141-399.0 – Professional Services \$ 24,842.56

CUMULATIVE CAPITAL DEVELOPMENT – (254) (tabled from June)

Mr. Norris requested an additional appropriation in the amount of \$314,000.00 for the computer integration project. He explained that approximately two years ago the Jail Management Committee was formed and a Jail Inmate Population Analysis Committee. The Committees at that time decided a Computer Integration Committee should be formed. The Computer Integration Committee was formed in 1999 and solicited informal quotes from several vendors for the fiber optic cables between selected buildings, networking systems, wireless connections, and video conferencing. The purpose of the

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000 – (Cont.)

project is to create the network necessary for faster and more efficient electronic communications among all offices, especially benefiting those offices involved in criminal case processing and jail management. The project would allow video conferencing between the Judges and inmates, saving prisoner transport costs.

Mr. Wright expressed concern on the operational costs that were not included in the proposal.

Mrs. Young commented that until a Request For Proposal (RFP) is completed why would any funds need to be appropriated. Mr. Norris responded the RFP's would have to be done for each different type of work and was not anticipating on spending all the funds by the end of the year. The project could take approximately two to three years before everyone is connected.

Mr. Dennis stated he felt there are several different technologies available to accomplish the networking. He suggested the project be done in phases and a report to show the breakdown costs and the offices that will benefit from the project.

The request was not approved due to a lack of motion.

BOARD OF COMMISSIONERS – (122)

John Price, Highway Director, appeared to request additional appropriations for the fleet management program. He explained that due to the exorbitant increases in fuel prices and the above average repairs to maintain old vehicles additional funds are needed.

Mrs. Young suggested the additional money needed could be transferred from the Human Resource position that has not been filled.

Mr. Mason moved to transfer the requests from the following line item #122-130.0 (Human Resource)

From: #122-130.0 – Director of Human Resource	\$ 37,500.00
To: #122-221.0 – Vehicle Maintenance Supplies	\$ 30,000.00
To: #122-360.0 – Vehicle Repair & Maintenance	\$ 7,500.00

Mr. Wright seconded the motion that carried unanimously.

HIGHWAY – (204)

Mr. Price requested an additional appropriation in the amount of \$70,000.00 for vehicle maintenance supplies.

Mrs. Young moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

#204-221.0 – Vehicle Maintenance Supplies	\$ 70,000.00
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COUNTY PARK – (128)

Tim Davis, Park Superintendent, appeared to request an additional appropriation in the amount of \$21,000.00 for vehicle maintenance supplies. He explained that due to the increase in fuel and repairs the additional money is needed. All the expenses come from the one line item #128-231.0.

#128-231.0 – Vehicle Maintenance Supplies	\$ 21,000.00
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Mr. Mason moved to approve the request as presented. Mr. Canary seconded the motion that carried unanimously.

PROSECUTING ATTORNEY – (108)

Mr. Hamner requested a salary supplement for the Prison Deputy Prosecutor who's salary is paid by the State of Indiana. The State informed Mr. Hamner that the salary is going to be reduced by \$4,049.76 because of the County's increase in population.

Mrs. Young asked if the salary supplement being paid currently for the Prison Deputy Prosecutor from fund #327 would continue. Mr. Hamner responded "yes".

Mr. Mason moved to approve \$4,049.76 for the Prison Deputy Prosecutor. Mr. Wright seconded the motion that carried unanimously.

#108-120.0 – Salary Supp-Prison Deputy Prosecutor	\$ 4,049.76
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Mr. Hamner withdrew the salary supplement request for the Domestic Violence Legal Intern/Paralegal for \$5,500.00.

Mr. Hamner requested that the benefits for the STOP Grant #1 (#335) and Crisis Intervention Grant (#338) be paid from the County General's Fund instead of the Grants.

The grants have been reduced by the State of Indiana. He thought that the County was paying for the benefits from the General Fund and the Grants were paying for the salaries. The amount needed for the benefits would be as follows:

#122-142.0 – Social Security	\$ 6,907.89
#122-143.0 – PERF	\$ 7,224.45

Mr. Canary stated that all grants pay for their benefits from the amount allowed in the grant not County General.

Mrs. Young commented when grants are reduced the additional funds needed should be paid from a discretionary fund.

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000 – (Cont.)

Mr. Mason moved to approve that the benefits for the STOP Grant #1 (#335), *Victim Assistance Program (#305), and Crisis Intervention Grant (#338) be paid from the County General's Fund. Mr. Wright seconded the motion that carried five to two, Mr. Canary and Mrs. Young voted nay.

* The benefits being paid from County General for fund #305 were removed by motion under the Victim Assistance Program request.

VICTIM ASSISTANCE CRISIS INTERVENTION GRANT – (338)

Mr. Hamner requested the approval of the grant for the period beginning July 1, 2000 for the Project Director with an annual salary of \$30,051.00 and additional appropriation in the amount of \$15,025.50.

Mr. Wright moved to approve the amount as requested. Mr. Littleton seconded the motion.

Mrs. Young noted the position is classified as a PAT V Step III and the amount requested is over the grid. Since the grant was reduced and the County General Fund is paying for the benefits the salary is being increased. Mr. Canary concurred with Mrs. Young.

The motion carried five to two, Mrs. Young and Mr. Canary voted nay.

#338-110.0 – Program Coordinator (\$30,051.00) \$ 15,025.50

The classification of the position was discussed, but not changed.

VICTIM ASSISTANCE PROGRAM – (305)

Mr. Hamner requested the approval of the grant for the period beginning July 1, 2000 with an annual salary of \$26,322.00 and additional appropriation of \$13,161.00.

Mrs. Young asked what the current salary was including the supplement. Mr. Hamner responded \$20,000.00 and explained throughout the years the grant has been reduced lowering the salary. This year however the grant has been increased and he would like to increase the salary. Mrs. Young noted now the County is going to pay for the benefits that was approved earlier. The position is classified in the PAT V category.

Mr. Mason moved that the benefits be paid from the grant that was previously approved to be paid from County General and the annual salary is \$23,401.00. Mr. Canary seconded the motion that carried unanimously.

#305-111.0 – Project Director \$23,401.00 \$ 13,161.00

PRE-TRIAL DIVERSION – (286)

Mr. Hamner requested an additional appropriation in the amount of \$15,630.00 to purchase two copiers for the office.

Mrs. Young moved to approve the request as presented. Mr. Mason seconded the motion that carried unanimously.

#286-440.0 – Office Equipment \$ 15,630.00

PRETRIAL DIVERSION PROGRAM – (286) (tabled from June)

Lance Hamner, Prosecutor, appeared to request the approval of the Practicing Intern becoming a full time Deputy Prosecutor. The City of Greenwood would pay \$10,000.00 of the \$30,000.00 salary. The Council's Attorney, John P. Wilson, drafted the Inter-local Agreement between the City of Greenwood, Greenwood City Court, and Johnson County. The agreement allows the City of Greenwood to pay a minimum of \$5,000.00 and not to exceed \$10,000.00 for the Deputy Prosecutor.

Mrs. Young noted the salary requested for the Deputy Prosecutor is below the salary schedule.

After some discussion, Mr. Hamner asked that the request be tabled until the August Council meeting.

Mrs. Young moved to table the request until the August Council meeting. Mr. Mason seconded the motion that carried unanimously.

MUSEUM – (125)

Mary Ann Plummer, Museum Director, appeared to request an additional appropriation for the Curator line item that is short due to paying vacation and sick pay to the former Curator. She also requested additional funding for part-time since the retired secretary has offered to work two days per week.

Mr. Wright moved to approve the request as presented. Mr. Littleton seconded the motion that carried unanimously.

#125-112.0 – Curator \$ 687.61
#125-112.1 – Administrative Assistant \$ 516.90
#125-113.0 – Clerical Assistant \$ 1,980.00

COMMUNITY CORRECTIONS – GENERAL (142)

Deana McMurray, Community Corrections Director, appeared to request county funding for a Juvenile Casemanager due to the increasing program referrals. She explained that the referrals to the various juvenile programs have doubled since 1996.

Craig Lawson, Juvenile Magistrate, appeared stating that he cannot continue to refer juveniles to the programs if they are not going to be properly staffed.

COUNTY COUNCIL REGULAR MEETING – JULY 10, 2000 – (Cont.)

Ms. McMurray stated it would not be possible to request the funding from the Department of Correction at this time, perhaps in July 2001 they would consider the additional funding. At this time they are going to have to pick which juveniles will be able to participate in the programs by either a waiting list or prioritize.

The request was not approved due to a lack of motion.

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT – (357)

Ms. McMurray requested to transfer funds within the grant to hire a Mediation Casemanager, office supplies, and travel/training. She explained that elementary schools in Johnson County indicated a significant problem with student's unexcused absences. The new position would help increase school attendance of elementary school children thereby helping families avoid legal, punitive consequences for failing to insist their children attend school. The Johnson County Office of Family & Children will contribute \$19,259.00 for the salary and benefits of the casemanager.

Mrs. Young questioned where the insurance reimbursements would be paid from since a line item was not requested. Ms. McMurray responded from their Project Income Fund.

Mr. Mason moved to approve the requests as presented. Mr. Canary seconded the motion that carried unanimously.

From: #357-310.0 – Professional Services	(\$ 10,384.00)
To: #357-201.0 – Office Supplies	\$ 114.00
To: #357-340.0 – Travel & Training	\$ 270.00
To: #357-100.0 – Mediation Casemngr.(new)\$24,434 PAT IV	\$ 8,435.00
To: #357-142.0 – FICA	\$ 765.00
To: #357-143.0 – PERF	\$ 800.00

Michelle Leach, Prosecutor's Office Manager, appeared to request a transfer of funds in the Regional Gang Interdiction Grant (270) period ending June 30, 2000.

Mrs. Young moved to approve the following transfers as presented:

From: #270-310.0 – Travel & Training	(\$ 2,422.33)
From: #270-215.0 – Operating Expenses	(\$ 6,175.87)
To: #270-415.0 – Vehicles	\$ 8,598.20

Mr. Wright seconded the motion that carried unanimously.

VIII. OLD BUSINESS

CURTIS L. COONROD REPORT

Eric Reedy CPA, representing Curtis L. Coonrod CPA, appeared to give an update on the fiscal plan for Johnson County that was presented at the June 12th Council Meeting. He distributed a revised report to all the Council members to reflect the budget guidelines for 2001. Also, some of the revenue estimates were revised as a result from the discussion of the last Council meeting. He reviewed and explained the revisions of the fiscal plan. He stated he received the 2001 County Adjusted Gross Income Tax (CAGIT) certification for Johnson County from the State Budget Agency. The county's certified shares portion will be \$6,573,000.00, which will result in a \$361,000.00 increase in revenue for 2001 and a projected ending operating balance for 2001 of \$2,698,000.00 in the General Fund. He stated the Welfare Fund levies for 2000 decreased one million dollars and the Welfare levies are fluctuating up and down drastically. The Welfare levies are part of the CAGIT tax base, which is based upon what is levied in property taxes and hopefully in 2001, the levies will rebound and therefore in 2002 the CAGIT distribution will increase. He explained that the State Board of Tax Commissioners has the final approval for the budgets and they will see a year-end 2001 projected operating balance of approximately \$1.9 million dollars. So basically the 2001 budget is funded, but does not include any new positions being approved or the increase of the jail operations.

Mrs. Young commented that the County Auditor's projection for CAGIT certified shares was \$6,700,000.00 for 2001.

Deborah Shutta, County Auditor, reported that the revenue for the first six months and the projections for the last six months are down. She noted that the shortfalls in revenue would result in using the increased maximum levy. Some revenue sources, such as housing Department of Corrections (DOC) has not been addressed.

Mrs. Young suggested the Council meet to have a budget workshop to review the report and decide what needs to be done.

Council members concurred to have a budget workshop on July 25, 2000 at 6:00 P.M. in the Courthouse Annex Lower Level.

IX. NEW BUSINESS

COUNCIL CORRESPONDENCE

Mrs. Young reported the Council received information from the Indiana Economic Development Academy pertaining to a tool box guide to development funds in the amount of \$29.95. Mrs. Shutta reported she received the same information and that it could be obtained free by downloading on the computer, but the office was unable to do so.

There being no further business, Mr. Mason moved to adjourn the meeting. Mr. Wright seconded the motion that carried unanimously.